St. JOSEPH'S COLLEGE (*Autonomous*)
TIRUCHIRAPPALLI - 620 002
TAMIL NADU

Internal Quality Assurance Cell
(IQAC)

Annual Quality Assurance Report
(The AQAR for the period April 1, 2016 to March 31, 2017)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi
Bangalore - 560 072 India

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Annual Quality Assurance Report (AQAR)
Internal Quality Assurance Cell, St. Joseph's College (Autonomous)
Tiruchirappalli - 620 002
(for the period April 1, 2016 to March 31, 2017)

Part-A

1.0   DETAILS OF THE INSTITUTION

1.1	Name of the Institution	:	**St. Joseph's College (Autonomous)**
1.2	Address Line 1	:	Teppakulam Post Office
	Address Line 2		
	City/Town	:	Tiruchirappalli
	State	:	Tamil Nadu
	Pin Code	:	620 002
	Institution e-mail address	:	College@mail.sjctni.edu
	Contact Nos.	:	0431-2700320/4226375/4226436
	Fax	:	0431-2701501
	Name of the Head of the Institution	:	**Rev. Dr. F. Andrew, SJ**
			Principal
	Tel. No. with STD Code Contact Nos.	:	0431-2700320/4226375/4226436
	Fax	:	0431-2701501
	Mobile	:	94440 12564
	Name of the IQAC Coordinator	:	**Dr. S. Alfred Cecil Raj**
			Mobile:99949 77210
	IQAC e-mail address	:	iqaccoor@mail.sjctni.edu
			sac63raj@gmail.com
1.3	NAAC Track ID	:	**TNCOXX14226**
1.4	NAAC Executive Committee No. & Date	:	**EC, dated April 21, 2012**
1.5	Website address	:	www.sjctni.edu
	Web-link of the AQAR	:	http://www.sjctni.edu/IQAC/aqar/april2017.pdf

1.6   Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period upto
1.	1st Cycle	5 Star Status		2001	2006
2.	2nd Cycle	A$^+$	901/1000	2007	2012
3.	3rd Cycle	A	3.4/4.0	2012	Extended upto 2019

| 1.7 | Date of Establishment of IQAC | : | **16-06-2004** |

| 1.8 | AQAR for the year | : | 2016-2017 |

1.9   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation   :

(i) **AQAR 2012-2013** submitted Online to NAAC on 25th May 2013

(ii) AQAR 2013-2014 submitted through e- mail to CAPU on 2nd Dec 2014

(iii) AQAR 2014-2015 submitted through e- mail to CAPU on 23rd Nov 2015

(iv) AQAR 2015-2016 submitted through e- mail to CAPU on 22nd August 2016

1.10 Institutional Status:

University :   State ☑   Central ☐

      Deemed ☐   Private ☐

Affiliated College :   Yes ☑   No ☐

Constituent College :   Yes ☐   No ☑

Autonomous college of UGC :   Yes ☑   No ☐

Regulatory agency approved institution :   Yes ☐   No ☑
(E.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution :   Co-education ☑   Men ☐   Women ☐

      Urban ☐   Rural ☑   Tribal ☐

Financial Status :   Grant-in-aid ☑   UGC 2(f) ☑

      UGC 12B ☑

      Grant-in-aid + Self Financing ☑

      Totally Self-financing ☐

1.11 Type of Faculty/Programme :   Arts ☑   Science ☑

      Commerce ☑   Law ☐

      PEI (Phy.Edu) ☐   TEI (Edu) ☐

      Engineering ☐   Health Science ☐

      Management ☑

Others (specify) :   Bachelor of Vocational Programmes

1.12 Name of the Affiliating University :   Bharathidasan University
Tiruchirappalli - 620 024
Tamil Nadu
Tel : 0431-2407071
Fax : 0431-2407095
e-Mail : reg@bdu.ac.in

1.13   Special status conferred by Central/
       State Government - UGC/CSIR/DST/
       DBT/ICMR etc.   :   Autonomy by State   ☑
                                            Autonomy by Central Government   ☐
                                            Autonomy by University   ☑
                                            Uni. with Potential for Excellence   ☐
                                            UGC-CPE   ☑
                                            DBT Star Scheme   ☑
                                            UGC-CE   ☐
                                            UGC-Special Assistance Programme   ☐
                                            DST-FIST   ☑
                                            UGC-Innovative PG programmes   ☐
                                            UGC-COP Programmes   ☑

       Any other (Specify)   :   B.Voc.   ☑
                                            DBT STAR   ☑
                                            Special Heritage Status   ☑

2.0   IQAC COMPOSITION AND ACTIVITIES

2.1   No. of Teachers   :   15

2.2   No. of Administrative/Technical staff   :   2

2.3   No. of students   :   6

2.4   No. of Management representatives   :   2

2.5   No. of Alumni   :   2

2. 6   No. of any other stakeholder and
       community representatives   :   0

2.7   No. of Employers/Industrialists   :   2

2.8   No. of other External Experts   :   0

2.9   Total No. of members   :   29

2.10   No. of IQAC meetings held   :   04

2.11   No. of meetings with various
       stakeholders   :
       Faculty   :   08
       Non-Teaching Staff   :   01
       Students   :   02
       Alumni   :   03
       Others   :   --

2.12 Has IQAC received any funding from UGC during the year? : Yes ☐ No ☑

If yes, mention the amount :

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:

Total Numbers : 4
International : --
National : 1
State : --
Institution Level : 3

(ii) Themes :

(a) A National Level Seminar on Effective eLearning with cloud – based Services and LMS, 15th & 16th December 2016

(b) Nuances in NAAC Accreditation and Digital Visibility and its Implication in Research, 14th & 15th June 2016.

(c) Two Seminars on *e-content development and submission of projects to EMMRC* on 13th July and 10th September 2016.

2.14 Significant Activities and contributions made by IQAC:

The activities of IQAC are summarized below:

1. The IQAC collected feedback from the students about the faculty in each semester. In this exercise around 5400 students participated every semester. The Online evaluation of faculty by student was conducted for odd semester on 24th Sept 2016. For the even semester, the feedback was collected on 9th & 10th March 2017 along with:

   i) exit poll by the outgoing students on the academic life in the campus,
   ii) on Soft Skills (Interdepartmental Course) offered to I PG students.

2. Using **Google Forms the following survey** were carried out between 15th December 2016 and 15th February 2017 for various purposes and domains of different authorities :
   (a) Self evaluation by Teaching faculty
   (b) Performance Indicator of the Heads and Coordinators by the department colleagues
   (c) Competency of the Professors by Head or Coordinator
   (d) Academic Support of Young Faculty by Head or Coordinator

3. Open Forum was conducted under the aegis of the Students' Counsellor on 28.09.2016 for Odd Semester and on 28.08.2017 for the Even Semester, to allow the students to express their experience with members of the Governing Body Standing Committee in attendance.

4. Annual Academic Audit was conducted during 9th & 10th March 2017. The team of Institutional Experts - the Secretary, Principal, Dean-IQAC, Deputy Principal and the respective Deans of various Schools took part in the exercise.

2.15 Plan of Action on the IQAC/Outcome

The plan of action was chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

No.	Plan of Action	Achievements
1.	Administering various feedback and Evaluation about the functioning of the institution	**Staff evaluation by Students**: 24th September 2016 and 09th & 10th March 2017 **Exit Poll by Alumni:** 09th & 10th March 2017 **Open Forum**: 28.09.2016 & 28-02-2017 **Parents' Meet**: for I, II UG & I PG – 07.01.2017 **Mentor's Meet :** 05-07-2016, 16-12-2016 23-09-2016, 24-02-2017 **Annual Academic Audit**: 09th & 10th March 2017 **Administrative Audit:** 10th Dec '16 – 15th Feb 2017
2	Preparation of Self Study Report for Cycle III	A band of faculty members under the able guidance of Deans and VPs the report was prepared in Odd Semester.
3	To provide a quality enhancement uplift to faculty in the preparation of e-content in Teaching and Learning and behavioural topping	Along with IT Department IQAC has planned and conducted A National Level Seminar on Effective eLearning with cloud – based Services and LMS, 15th & 16th December 2016
4	To revise the Curriculum for UG and MCA Programmes	UG Syllabus Revision for 15 programmes were carried out with reasonable digital infusion. MCA syllabus was also carried out.
5	Top-up initiatives for faculty with less than 5 years of teaching experience	1. **Wu-Wei Methodology**, Rev. Fr. T. Francis, SJ, Vice Principal, General, SJC 2. **Emotional Intelligence,** Dr. S.N. Ragavendra, Prof., BIM, Trichy, 17th September 2016 3. **Tools and Teaching Methods to enhance classroom delivery** Dr. Muthupandi, MKU, Madurai, 03rd December 2016 4. **Power Point Preparation and Review & Assessment,** 13 Senior Faculty of different Disciplines, 09th – 23rd January 2017 5. **Microteaching : Video Shooting,** 18.02.2017 6. **Micro Teaching : Review & Assessment,** (10 HoDs acted as Review Members from the related disciplines), 10th – 22nd February 2017 7. **Pathways to Attain Objective Assessment** Dr. E. Ramganesh, Edun. Tech., BARD, Trichy, 18th February 2016 8. **Analysis of the Questions prepared by 33 groups** Dr. E. Ramganesh, Edun. Tech., BARD, Trichy, 01st – 10th March 2017

* Refer Academic Calendar of the year as Annexure I.

2.16   Whether the AQAR was placed in
      statutory body   :   Yes ☑   No ☐

                                      Management   ☑
                                      Syndicate   ☐
                                      Any other body: Core committee, IQAC

      Provide the details of the action taken :   The AQAR has been placed in the Official's Meeting and College Council meeting and the same is submitted to NAAC

Part-B

Criterion-I

1.   CURRICULAR ASPECTS

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of Aided programmes	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	14	-	-	14	-
M.Phil.	13	-	3	10	-
PG	19	-	10	15	-
UG	17	-	13	9	-
PG Diploma	1	-	-	-	1
Advanced Diploma	-	-	-	-	-
Diploma	-	-	-	-	-
Certificate	-	-	-	-	-
Others	-	-	-	-	-
Total	**63**	**-**	**26**	**48**	**1**

Interdisciplinary			**2**		
Innovative			**2**		

1.2   i) Flexibility of the Curriculum   :   CBCS (with Core, Core Elective options & Open options)

ii) Pattern of programmes   :

Pattern	Number of programmes
Semester	For all the programmes mentioned above
Trimester	Nil
Annual	Nil

1.3   Feedback from stakeholders*   :   Alumni   ☑
      (On all aspects)   Parents   ☑
                                              Employers   ☑
                                              Students   ☑

      Mode of feedback   :   Online   ☑
                                              Manual   ☑
                                              Co-operating Schools (for PEI) ☐

      *Please refer Annexure II on feedback from Students and Alumni

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects:

      • Yes. UG syllabus revision was carried out in all 15 departments.
      • MCA PG syllabus revision was carried out

1.5   Any new Department / Centre introduced during the year. If yes, give details:

      • Nil

Criterion - II

2.   TEACHING, LEARNING AND EVALUATION

2.1   Total no. of permanent faculty:

SHIFT	Total	Assistant Professors	Associate Professors	Professor	Others
I	150	87	63	--	--
II	123	108	---	---	15

2.2   No. of permanent faculty with Ph.D.: 117

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
15	1	-	-	-	-	-	-	15	1

2.4   No. of Guest and Visiting faculty and Temporary faculty :   Guest faculty   : 15
                                                                                              Temporary faculty   : –

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	4	12	--
Presented Papers	32	88	--
Resource Persons	3	95	16
Published Papers	280	49	--

2.6   Innovative processes adopted by the institution in Teaching and Learning:

- More Industry-Institute tie-up and Internship programme is initiated.
- The Internship programme introduced for the Undergraduates as part of the Curriculum in order to acquire extra credits for all the outgoing UG students is on full enthusiasm.
- The enrolment to SAP programme conducted as an optional programme (for the UG students to promote job opportunity) is on the raise.

2.7   Total No. working days during this academic year   :   186 days

         Total No. of actual teaching days during this academic year : 165 days

2.8   Examination / Evaluation Reforms   initiated by   the Institution

- Open Book Examination as one of the options in the assessment components.
- Issue of e-hall ticket, Online Payment of Semester & Examination Fee.

2.9   No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop

- Curriculum Development Cell consisting of 12 senior faculty of diverse knowledge with creative and dedication for the upliftment of the student community.

- All the faculty members of the departments offering UG Programmes were involved effectively in the curriculum of the respective programmes and the courses offered.

- Around 60% of faculty members of various disciplines act as BoS members of neighbouring autonomous institutes / chairman of BoS of autonomous colleges and the parent and other universities.

2.10   Average percentage of attendance of students: 87%

2.11   Course/Programme wise distribution of pass percentage: *Refer Annexure - III*

2.12   How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Principal ably assisted by the Dean-IQAC prepares the College Calendar, which spells out the Teaching-Learning-Evaluation schedule to be carried out in an academic year. The planned dates and activities will be finalised in the College Council for implementation and the same will be displayed in the website.

- Dean-IQAC in consultation with the Deans, arranges the Orientation Programme and Faculty Development Programmes for enhancing the professional competency and top-up skills essential for the teachers during Teaching-Learning.

- Semester Academic Planner Booklet was given to the Professors to plan for their date-wise courses to be taught in a given semester well ahead of time where in the assignment component strategy, *etc*. with mark for each component are to be specified. They submit the duplicate copy of the planned activities to IQAC, within 10 days time of the start of the semester.

- By getting student's feedback on the teaching-learning strategy adopted by the professors and also through Parent-Teachers Meet, the feedback on generic issues is tapped.

- The standard of academics and infrastructures available are exploited through Exit Poll conducted for the outgoing senior students.

- Open Forum is also conducted twice a year for students to express their expectations from the Administrators & the Management.

- Apart from the conventional lecture method, IQAC facilitates optimal use of ICT enabled teaching-learning environment in the campus, and student centric curriculum and evaluations as top most priorities.

- The mentoring system supports to know a handful of student's issues individually and promote better learning habits. Exclusive counsellor for both the genders is supporting to recover from adolescent psychological issues through counselling.

- In ERP portals for Students, Parents, Staff and Administrators have been indigenously created by the web developers. During parent teachers meet all the parents had a demo.

2.13   Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	No. of faculty benefitted
Refresher courses	2
UGC-Faculty Improvement Programme	30
Orientation programme	27
Faculty exchange programme • Faculty Enhancement / recharging Programme conducted by the department / college	166
Staff training conducted by other institutions	7
Workshops conducted by the departments : BBA, Biochemistry, Commerce (CA), Economics, HRM, MBA	10
Others: Electronics: Joselex- Exhibition, History: Quiz Programme	22

2.14   Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff (Aided)	38	22	--	--
Administrative Staff (Management)	36	--	--	--
Technical Staff (Management)	13	--	--	--

Criterion – III

3.   RESEARCH, CONSULTANCY AND EXTENSION

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- To promote Research climate in the Institution, the College brings out a biannual – refereed, ISSN indexed, in house journal called RETELL, Valan Aayam, Hermes, *etc.*
- Faculty were ask to right project proposals through various funding agencies

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	5	--	--
Outlay in Rs. Lakhs	6.65 lakhs	28.2 lakhs	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	18	7	--	3
Outlay in Rs. Lakhs	23.8 lakhs	2.9 lakhs	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	45	10	--
Non-Peer Review Journals	22	14	--
e-Journals	07	--	--
Conference proceedings	67	21	--

3.5   Details on Impact factor of publications:
    Range   : 0.1 to 3.0
    Average   : 0.60
    h-index   : 2.20
    Numbers in SCOPUS : 25

3.6   Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (Note I)				
Minor Projects (Note I)	2016-17	UGC	**1440500**	**320436**
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/College				
Students research projects (other than compulsory by the University)				

Any other (Specify)	2016-17	JRF in Science, Humanities & Social Sciences – Mr. Murali Krishnan R, Dept. of Tamil I Year - Rs.410000 – Nov 14 II Year - Rs.257241 – Sep 15 III Year - Rs.359500 – Apr 16 (III Year Amount Belongs to 2015-16)	1026741	359500
		JRF in Science, Humanities & Social Sciences-Ms. Janet Bina Money, Dept. of Mgt. I Year - Rs.410000 – Jan 13 II Year - Rs.288218 –Sep 16 (II Year Amount Belongs to 2014-15)	512418	288218
		Indian Council of Social Research - National Seminar in HRM	100000	90000
		Indian Academy Sciences, Bangalore Lecture (Workshop in the Dept. of Botany)	199000	49645
		DBT workshop sanctioned by Dept.of Biotech., Govt. of India (Balance amount) (held on 13th to 24th April 2015)		74884
		Rajiv Gandhi Foundation for Three Day Programme under the scheme of Youth Led Development outreach Programme (YDP)		**40000**
		DST, New Delhi – Fellowship to Dr. Kalaiselvi P, Dept. of Physics		1054000
		Indian Academy Sciences, Bangalore – Lecture Workshop – Dept.of Bio-Technology		103900
		Indian Academy Sciences, Bangalore - Refresher Course – Dept.of Bio-Technology		488060
		Indian Council of Social Research - National Seminar in HRM	100000	10000
		Indian Academy Sciences, Bangalore – Lecture Workshop– Dept.of Bio-Technology		55741
Total				**2613948**

3.7   No. of books published   : i) With ISBN No.   : 2
                                        ii) Chapters in Edited Books : 2
                                        iii)Without ISBN No.   : 2

3.8   No. of University/Departments receiving
       funds from   : UGC-SAP   ☐
                                      CAS   ☐
                                      DST-FIST   4
                                      DPE   ☐
                                      DBT Scheme/funds 5

3.9   For colleges   : Autonomy   ☑
                                      CPE   ☑
                                      DBT Star Scheme ☑
                                      INSPIRE   ☐
                                      CE   ☐
                                      Any Other (specify) ☐

3.10   Revenue generated through consultancy: Rs. 38,08,367

3.11   No. of Conferences organized by the Institution:

Level	International	National	State	Regional / University	College
Number	2	6	--	2	9
Sponsoring agencies	Self	UGC, NAAC ICSSR	--	Self + UGC	Self + UGC

Department	Conferences / Seminars / Workshops organized	Date
BBA	One Day Workshop on Entrepreneurial Skills Development	01.10.2016
BBA	National Conference on Emerging Business Strategies in Economic Development	14.12.2016
Biochemistry	National Workshop on Green Synthesis of Nanoparticles	11-07-2016
Biochemistry	National Workshop on Electron Microscopy	25-07-2016
Biochemistry	National Workshop on In Vitro culture techniques	03-08-2016
Biochemistry	National Workshop on Air Quality Monitoring	24-08-2016
Biochemistry	International scientist meet 2016	26-09-2016
Biochemistry	International lecture series on Health sciences (LSHS'16)	28 -09-2016
Biochemistry	International seminar on Frontiers in Biological sciences (ISFBS'16)	16 -12-2016
Biochemistry	National symposium on Medicinal and Aromatic plants (NASYMP'17)	15 -02-2017
Biotechnology	National Seminar on "Global Food Security and The Role of Biotechnology in Sustainable Food Systems and Nutrition	05.01.2017
Botany	--	--
Chemistry	National Conference on Recent Advances in Chemistry Research and its Applications (NCRACRIA – 17)	19.01.2017
Chemistry	Chemie Fete' 17 A State Level Inter Collegiate Meet	27.02.2017
Commerce	Business Education : "Prospectus and Challenges in the New Global Order"	24 & 25 November 2016
Commerce (CA)	Workshop	23rd February 2017
Computer Science & IT	International Conference WCCCT 2016	07th to 09th December 2016
Economics	One Day Regional Workshop on Research Methodology	14.02.2017
English	An International Conference on "Re-interpreting Shakespeare"	15.12.2016
English (Shift – II)	A One Day National Seminar for Students on Multifarious Voices of Indian Women Writers	30th November 2016
History	Rev. Fr. P. Susai SJ Inter School Quiz Competition for Students of History	07.02.2017
History	Dr. M. Arumairaj Inter-College Quiz Competition	08.02.2017
HRM	Two day Workshop	24.01.2017 & 25.01.2017
Info-Tech	A National Level Seminar on Effective eLearning with cloud – based Services and LMS	15th & 16th December 2016
MBA	International Conference on Start ups : The Impact on Management Education	23rd & 24th February 2017
MBA	*UGC Sponsored* Two days National level Workshop *On* FINANCIAL MODELING	16 & 17 December 2016

MBA	National Level Workshop on Current HR Challenges	29 September 2016
Mathematics	Rev. Dr. A. Albert Muthumalai SJ Endowment Fourth National Conference on Applications of Mathematics – Recent Trends (4NCAM-RT)	15th & 16th December 2016
Physics	National Conference on Advanced Materials – 2016 (NCAM-2016)	07.10.2016
Tamil	காலந்தோறும் மொழித்தாய்மையியம் தேசியக்கருத்தரங்கம்	23-9-16 To 24-9-16

3.12   No. of faculty served as experts,
         chairpersons or resource persons   :   103
3.13   No. of collaborations   :   International   :   –
                                               National   :   18
                                               Any other   :   –

3.14   No. of linkages created during this year: 02

3.15   Total budget for research for current
         year in Rupees   :   From Funding Agency   : Rs. 20,82,430
                                               From University/College: ----
                                               Total   : Rs. 20,82,430

3.16   No. of patents received this year:

Type of Patent	Applied / Granted	Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	District	College
33	3	1	--	--	--	29

3.18   No. of faculty from the Institution
         who are Ph.D. Guides   :   81
         and students registered under them
         Registered Full-time and Part- time Ph D Candidates   :   57

3.19   No. of Ph.D. produced by faculty from the Institution   :   16

3.20   No. of Research scholars receiving the Fellowships
               (Newly enrolled + existing ones)   :   JRF   :   4
                                                   SRF   :   -
                                                   Project Fellows :   -
                                                   Any other   :   -

3.21   No. of students Participated in NSS events   :   University level   : 1046
                                                       State level   :   27
                                                       National level   :   8
                                                       International level :   0

3.22   No. of students participated in NCC events   : University level : 64
                                                        State level   : 30
                                                        National level   : 44
                                                        International level : 0

3.23   No. of Awards won in NSS   : University level : 21
                                                        State level   : 0
                                                        National level   : 11
                                                        International level : 0

3.24   No. of Awards won in NCC   : University level : 2
                                                        State level   : 17
                                                        National level   : 5
                                                        International level : 0

3.25   No. of Extension activities organized   : University forum : 0
                                                        College forum   : 2
                                                        NCC   : 7
                                                        NSS   : 16
                                                        Any other   : 3

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The outreach programme called SHEPHERD where in all the students is involved in 96 villages and 12 slums of Tiruchirappalli Corporation. The major activities are on education, health, environment, lab to land, land to lab by organizing and networking at different levels. Through this outreach programme by the participants and contribution of staff and students, the neighbourhood development is ensured.

Title	Beneficiaries	Activity / Place
Environment Promotion	243 College Students, 50 School Students, 13 teachers & professors	Anglade Institute of Natural History SHC, Shenbaganur, Kodaikanal
Visit to Herbal Garden	333 students	3 day Live - Camp
Health Development	342 students	BMI test, supplementary milk product supply to kids & parents
Dengue Fever Awareness Programme	60 people	Kunnathur – precautionary measure
Donation of First Aid Box	Akkalnayakkanpatti village people	The box contains various tablets, band aid, tincture, scissors, and cotton etc.

The following Special Programmes were organised :
1.   Awareness on Alternative Energy Sources (08.01.2017)
2.   Career Guidance (24.02.2017)
3.   Training on Chess Game Play (26.02.2017)
4.   Environment Protection (17.07.2017)
5.   Solid Waste Management (25.09.2016)
6.   De-addiction and Rehabilitation (10.07.2016)
7.   Electronics Exhibition (01.03.2017) in Recent Trend Electronics in our Daily life.
8.   YOGA (06.08.2016)

9. Siddha Medical Camp and Awareness Programme (19.02.2017, 26.02.2017, 05.03.2017 and 12.03.2017)
10. Insurance Scheme Awareness (18.12.2016, 25.02.2017 and 12.03.2017)
11. Total Sanitation Programme (25.07.2017)
12. Tailoring Training Programme (05.02.2017)
13. Capacity Building Training (20.11.2016)
14. Pongal Festival Celebration (14-16.01.2017)

Promoting ICT to Rural Higher Secondary Schools

With the financial support of United Board for Christian Higher Education in Asia, Extension Department selected 12 rural higher secondary schools and 1200 students from the 9th to 12th standard to be covered in promoting computing knowledge of rural kids with the following activities:

- Classroom teaching by the students of II MCA at the selected rural schools.
- Distribution of necessary materials for video conferencing such as web camera, speakers and microphone. This was held on 20.10.2016.
- Hands on experience for the schools students in the college lab on 11.02.2017. 175 students from seven schools participated. 110 college students from II MCA and I MSc CS guided the students.
- Hands on experience for the schools students in the college lab on 18.02.2017. 145 students from seven schools participated. 90 college students from II MCA and I MCA guided the students.
- Conducted video conferencing for the group of schools from the college computer lab.

SKILL TRAINING:
1. Paper Craft work Training for Kits (24.09.2016)
2. Tailoring Training (15.02.2017 ONWARDS)
3. Mushroom Cultivation and Recipe Preparation (24.09.2016)

YOUTH EXPEDITION PROGRAMME (USA)
SHEPHERD organized two-days exposure visits on 29th December 2016 to 06th January 2017 to the students and staff of Loyola Mary Mount University, Los Angeles to observe culture, religion, folklore and handicrafts cottage industries.

Criterion-IV

4. INFRASTRUCTURE AND LEARNING RESOURCES

4.1 **Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	75.86 acres	--	--	75.86 acres
Class rooms	87	2 Renovated Lawley Hall Block & Class Rooms	3,16,06,029	89
Laboratories	19	4		23
Seminar Halls Examination Halls	4 4	--		4 4
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	--	15	--	15
Value of the equipment purchased during the year (Rs. in Lakhs)	--	Mgt. - Rs.25,48,153 UGC Auto - Rs. 5,84,456 XII Plan - Rs. 8,50,000 CPE - Rs.17,28,260 **Total - Rs.57,10,869/-**	57 lakhs
Others: Hostels	3-Men 1-Women	--	---	4

4.2 **Computerization of Administration and Library**:

The College has initiated in various domains the automation process. The Office of CoE has computerized their regular activities to the maximum extent. Through ERP the Office of the College, the supporting documents under various portals for Stakeholders have been created.

Administration:

- The details of student's admissions, attendance, semester results, fee due, *etc*. are maintained by the enterprise resource data base in ICT Centre for easy access and better administration.
- It also collects the data about the faculty through their Online Self-appraisal submission to the centre on academic and career progress.

Library:

- Arrupe Library of our college is automated with NIRMALS software and WEBOPAC of the library is having the Bibliographic details of more than 1,30,000 volumes of books for global access at 24 x 7.
- E-Resource Centre of our college funded under UGC-CPE account is used by our students. 8 computers were placed in the centre for the students' use.
- The NLIST program of UGC-INFLIBNET is widely used by our faculty members and students.
- The library is also subscribing to the DELNET, is a major resource sharing library network in South Asia through which the needy information were received for our staff and students.

- The digital library of Arrupe Library is designed and developed with the help of D-Space in which the library is having the collection of institutional repositories under the heads of SJC Administration, SJC Academic, SJC Arrupe Library and the cluster of SJC publications consists of Semester Question Papers, Annual Reports, College Magazine, Newspapers Clippings *etc.*
- Rare Books which are identified and maintained in the library are scanned and the content pages were uploaded in the digital space.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	158909	36982394	1341	418967	160250	37401361
Reference Books	10244	6047536	329	213800	10573	6261336
e-Books****	440	--	136	--	576	--
Journals*	130	192979	5	111428	135	304407
e-Journals	--	--	--	--	--	--
Digital Database**	2	16500	2	16500	2	16500
CD & VCDs***	2301	--	49	--	2350	--
Others (specify)	--	--	--	--	--	--

    *   Number of Journals subscribed for 2016-2017
    **   Digital database subscription for DELNET (Rs.11500/-) & NLIST (Rs. 5000//-)
    ***   CD & DVDs were received along with the Journals / Books are maintained
    **** e-books are scanned at Library with rare books

4.4 **Technology upgradation (overall)**

	Total Computers	Computer Labs	Internet for Staff + Students	Browsing Centers	Computer for Research	Different Offices	Departments	COE
Existing	1169 + 23 Server + 18 Laptop	382 + 5 Server	309 + 7 Server	119 + 7 Server	33	41 + 10 Laptop	273 + 2 Server + 8 Laptop	12 + 2 Server
Added	75 + 1 Server + 1 Laptop + 30 Tablet	30	40	--	--	5 + 1 Laptop	30 Tablet	1 Server
Total	1244 + 24 Server + 19 Laptop + 30 Tablet	412 + 5 server	349 + 7 server	119 + 7 Server	33	46 + 11 Laptop	273 + 2 Server + 8 Laptop + 30 Tablet	12 + 3 Server

4.5   **Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance *etc*.)**

- The ERP system for Governance has been upgraded to meet the current needs and standards of ICT use in Teaching-Learning-Evaluation and Governance in the college.

- The college is Wi-Fi enabled to cater the needs of roughly 400 staff and nearly 7000 students with 100 Mbps leased line facilities are provided to all the departments with Inter and Intranet connections.

- M.Phil. and Ph.D. Scholars are provided with (an exclusive permitted area) browsing without any hour of restriction while others are given 1 hour / day for free access.

- Faculty are permitted with free browsing in the department and ICT in 24x7 mode with speed of 100 Mbps to enhance their knowledge through modern media of education.

- All the departments are created with necessary facilities (such as LCD Projector, Screen, Internet Connectivity, Desktops/Laptops) for e- teaching and e-learning ambience.

- All the seminar halls are also having network features.

- 5 ICT related labs are exclusively meant for promoting the computer related skills.

- The college has established digital library featured with required repositories for the benefit of students. The college has promoted indigenously the e-governance at different levels before it starts networking the data available in the respective domains.

- Three class rooms were upgraded with the smart boards.

- E-attendance has been initiated very actively to promote e-governance.

4.6   **Amount spent on maintenance**   :

i)	ICT	:	Rs. 15,78,342 /-
ii)	Campus Infrastructure and facilities	:	Rs. 34,83,769/-
iii)	Equipments	:	Rs. 6,08,341/-
iv)	Others	:	Rs. 50,08,231/-
	Total	:	Rs. 1,06,78,683/-

Criterion-V

5.   **STUDENT SUPPORT AND PROGRESSION**

5.1   **Contribution of IQAC in enhancing awareness about Student Support Services**

- Either in the Prospectus or in the College Calendar, the detailed information on Rules and Regulation to be followed, the details of dates to remember on Tests, Exams, Fee Payment, *etc*., the diversified student activity forums such as NCC, NSS, various Clubs, etc., are supplied.
- Apart from the above as many as 15 supporting wings are available.
- During the inauguration of the I UG programmes, in-charges of different wings will explain modus operandi.
- Heads of the respective departments will explain the unique features and discipline specific know-how to be followed while they stay in the Institution.
- The out-reach department-SHEPHERD faculty, will take exclusively a day to orient the student community to reach the un-reach and under privileged citizens.
- For an effective implementation of Student Support System to take place in our college, IQAC has developed good software to get online feedback on Staff Members, Academic, Infrastructure and co-curricular support in the campus.
- The team of counselors helping the institutions in mentoring the students of Shift I & II with 100 and more mentees twice a semester. The elected student representatives and student counsel members are given two day leadership training.

5.2   **Efforts made by the institution for tracking the progression**

- ERP is in progress to track the institutional data and create database for future use.
- Suggestions and the consolidated feedback from various stake holders is the yardstick to understand the reverse mapping of the progression of the students' on need. This will be taken to the appropriate official forum and proper policy decisions and amendments are made in the system to provide better prospects to the student community.
- In most of the departments, the Tutor-Ward system is adopted to have a close watch on the progression of the individual student who has enrolled for their empowerment. The two trained student Counsellers (Male and Female) help the imbalanced mind and soul of the needy students to show the correct direction.
- The department of Foundation Course helps them in providing better understanding of the Society and to promote their personality growth.
- The mentors of every department maintain the student's profile book, which will be monitored periodically in the mentors meet held twice a semester.

5.3   **(a) Total Number of students**

Total	Shift	UG	PG	M.Phil.	Ph. D.
3290	I	2457	551	217	65
3055	II	2399	656	--	--

(b) No. of students outside the state   :   259 (S-I:183) (S-II: 76)

(c) No. of international students   :   40 (S-I: 7) (S-II: 33)

(d) Percentage of gender:

Shift	Men		Women	
	No.	**%**	**No.**	**%**
I	2728	83	562	17
II	2454	80	601	20

(e) Demand ratio : 2.5 : 1

(f) Dropout : 0.02 %

	2015-16						2016-17					
Shift	**General**	**SC**	**ST**	**OBC**	**Total**	**Physically Challenged**	**General**	**SC**	**ST**	**OBC**	**Total**	**Physically Challenged**
I	150	264	17	3025	3456	37	168	324	21	2777	3290	17
II	201	357	16	2286	2860	22	197	327	14	2707	3055	2

5.4 **Details of student support mechanism for coaching for competitive examinations (if any):**

- Department of Chemistry is offering coaching for a quite long years for GATE.
- IAS Academy in the campus trains the students for UPSC exams.
- Individual departments have taken the possible steps to incorporate the coaching for various competitive exams such as NET/SET, CSIR, TET, CAT, IDBS exams.
- No. of students beneficiaries   : Not Available

5.5 **No. of students qualified in these examinations** : NET   : -
                                        SET/SLET   : 2
                                        GATE   : -
                                        CAT   : -
                                        IAS/IPS etc. : -
                                        State PSC   : -
                                        UPSC   : -
                                        Others   : 8
                                        TET   : -

5.6 **Details of student counseling and career guidance:**

Events organised by the Counselling Centre 2016-2017	
Mentoring	
Date	**Agenda**
05.07.2016	Profile-intake, II UG and III UG and II PG Students, Good Manners and etiquettes, Minimum CIA, Payment of Fees, Mid-day meals and scholarships, mentoring hour
07.07.2016	Orientation towards mentoring for Joseph's Institute of Management staff members
16.07.2016	Introduction to Mentoring for the newly recruited staff members

23.09.2016	Observe with difference: Green Consumer Day, World Habitat Day, Principal's column
16.12.2016	Semester Result Analysis, Determining psychological factors, Season of celebrations, Principal's column
24.02.2017	Study skills
Open Forum	
27.09.2016	Open Forum for all Representatives
28.02.2017	Open Forum
Leadership Training Programme	
16.07.2016	Leadership Training Programme for student representatives of Shift I and II
Basic Skills in Counselling for College Teachers	
15.12.2016	*Review Meeting:* Mentoring in their respective departments, Impact of informal mentoring, trained staff as steering group.

Events organized by JASS 2016-2017	
27.07. .2016	Publication of Text Book for III UG students. Straight from the Traits
31.08.2016	Soft Skills Arrear exams for I Pg Students
01.09.2016	Soft Skills Faculty Orientation
8,19,26–09.2016 & 04.10.2016	Soft Skills common session for all the III UG Students of Shift I & II on Test of Reasoning and Numerical Ability
15.09.2016	Mentoring and counselling for College Teachers
5,6 – 10. .2016	Soft Skills – CIA Online test for III UG students of Shift I and Shift II
14.11.2016	Inauguration for I PG Students
19.12.2016	Video Shooting (Group Discussion – I PG Students)
09.01.2017	JASS Core Group meeting – III UG soft skills syllabus revision, III UG Soft skill book revision, and other issues related to JASS
25.01.2017	III UG Soft skills arrear exam
16.02.2017	Video Shooting (Group Discussion – I PG Students)
23.03.2017	Video Shooting (Group Discussion – I PG Students)

- No. of clients (students, staff and parents) benefitted from counselling is: 475

5.7 **Details of campus placement:**

On campus			Off Campus
Number of Organizations Visited	**Number of Students Participated**	**Number of Students Placed**	**Number of Students Placed**
55(18+37)	--	280(170+110)	--

- Nasscom Foundation along with Barclay conducted Youth Employability Initiative training program for 200 students from 26th September 2016 to 9th October 2016 through Global Talent Track.
- The Internship cum placement drive by Placementseason.com, Coimbatore was held on 22nd October 2016 for MCA and MSc Computer Science students.
- Aspire drive was held on 19th November 2016. One day BBC frame work based Top of up skill Training Program was given to final year B.Com &M.Com Students.
- The other leading companies who recruited our students include SANMAR, MRF, RAMCO, CTS, STERLITE, ATOS and Smart Learning Solutions.

- Indian Air Force offered a motivational talk cum placement opportunities in Indian Air Force and gave a demo with aircraft stimulator setup to the students.
- Twelve of our students received Mahindra Educational Finance Assistance.
- The training and placement cell began its activities with the HCL talent care drive for the passed out students of 2016. On 30th July 2016 the training and placement cell in collaboration with CII distributed 6,000 books at free of cost to 50 schools and colleges in and around Trichy.

5.8   **Details of gender sensitization programmes:**

- **WOMEN EMPOWERMENT:** II MSc Mathematics and II MA English students organized women empowerment programme on 18.09.2016 and 12.02.2017 at Chettiyar Thoppu and Sooravalipatti respectively. The Chief Guests Rev. Sr. Antony Pushpam and Mr. V. Albert also encouraged the role of women in the society and to develop their skills in day-to-day life. Totally 70 women participated.

- **WOMENS DAY CELEBRATION:** SHEPHERD department provided an exposure to women on small scale industries at Gandhigram Rural Trust, Gandhigram, Dindigul on 7th March 2017. A total of 56 women leaders of SHG from 23 villages were participated. During the visit people got total understanding about various cottage industries. The followings are the areas they visited: Making of Pappattam, Pickles, Biscuits and Sweets, Handloom Weaving, Honey Bee Cultivation, Detergent Soap, Siddha and Ayurvedha Pharmacy Units.

5.9   **Students Activities**

5.9.1   **No. of students participated in**
        Sports, Games and other events: State/University level : 65
                                           National level   : 23
                                           International level   : 1

        No. of students participated in
        Cultural events   : State/University level : 103
                                      National level   : 2
                                      International level   : 0

5.9.2   **No. of medals /awards won by**
        students in Sports, Games and
        other events: **Sports:**
                                           University level   : *G(5), S(1), B(1), CS(1)
                                           State level   : G(2), S(1), Trophy (2)
                                                                 Runner-up(3), Winner-up (2)
                                                                 New Record (5)
                                           National level   : 2, New Record (4)
                                           International level : 0
                                           *- G: Gold, S: Silver, B: Bronze, CS: Champion ship

                                           Cultural:
                                           University level   : *F(10), S(15), T(13)
                                           State level   : F(1), S(2), T(2)
                                           National level   : 2
                                           International level : 0
                                           *- F: First, S: Second, T: Third

5.10   **Scholarships and Financial Support**

Particulars	No. of students	Amount Rs.
Financial support from the institution		
Scholarships	433	1055225
Cash Awards	158	365460
Management Financial Aid	274	880088
Total	**865**	**2300773**
Financial support from Govt BC/MBC/DNC Scholarship		
For the current year 2016-17	932	2580274
Financial support from Govt SC Hindu, ST/SC Christian Scholarship		
For the current year 2016-17	742	4723706
HESS Scholarship	245	1865500
Total	**1919**	**9169480**
Number of students who received International/ National recognitions	-	-

5.11   **Student organized / initiatives : Fairs**

State/University level	:	0
National level	:	0
International level	:	0

Exhibition

State/University level	:	3
National level	:	0
International level	:	0

5.12   **No. of social initiatives undertaken by the students**   :   6

5.13   **Major grievances of students (if any) redressed :**

- Classrooms are augmented with modern e-gadgets and improved class ambiance
- Spacious reorganized vehicle parking slots
- More Wi-Fi access points for greater utility of internet
- Better mobility created between different blocks

Criterion-VI

6.   GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1   **State the Vision and Mission of the institution:**
       Vision:
- To form through intellectual inquiry and experiential learning, globally competent, committed and holistic persons to become men and women in the service of others and empowered to live and promote just, humane life.

       Mission:
- To foster learning environment wherein students of diverse background can develop their unique gifts and build competencies through reflection, service and creation of knowledge.
- To serve continually as a University College of holistic learning and demonstrate best practices with innovative and value-driven pedagogy.
- To make significant contributions in higher education through Teaching, Training and Research.

       Values:
- Excellence with Ethics
- Social and Eco-justice
- Quality, Access, Equity and   Esthetics

6.2   **Does the Institution have a Management Information System?**
- Yes. The customised Enterprise Resource Planning (ERP) system is available to get the data related to students' particulars, which was designed and developed indigenously by the web development team.
- At present an enhanced version of ERP through student, staff, parent, admin, hostel portals are prepared to pool the maximum data sufficiently to support and to understand different domains in detail.
- Essential steps are taken to pool the data available in different servers of various domains in the campus in to a single database. Proper technological support is envisioned.

6.3   **Quality improvement strategies adopted by the institution for each of the following:**

6.3.1 *Curriculum Development*
- The promoted student support in curriculum such as Internship, Skill Based Elective for all UG Programmes and Self Paced Learning for all PG Programmes, the online assignment test component has been observed to be increasing the quality of learning.
- This year the 3 year UG programme syllabi revision has been carried out. Restructuring of curriculum development is systematically carried out once in 3 years for Undergraduates.
- Minor modifications and corrections are done through Boards of Study every year as per the UGC's and TANSCHE's Guidelines constituting the required members in the meetings.

6.3.2 *Teaching and Learning*
- Teaching and learning are strengthened with modern e-tools for better understanding.
- The college has effective feedback mechanisms in different forms through various forums to tap the expectations of student community.

- Different types of learning environments are created starting from Library referencing to Paper Presentation in Workshops /Conferences. (cf. College Calendar page 51)
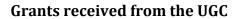
6.3.3 *Examination and Evaluation:*

- Along with the Hologram, the recent photograph of student is affixed in the consolidated mark statement. Grade is also provided along with mark.

- E-Hall Ticket, E-Examination Fee Chalan are introduced to promote speedy functioning.

- Online mode of Evaluation (CBT) in assignment component for all courses, OMR for Objective Evaluation in Semester Exam, as well as to get students acquaint with Competitive Exams, Comprehensive Exam and Internships in all programmes; and Offering 150 Credits and 110 Credits for UG and PG Programmes respectively.

- All PG programmes have double valuation with both internal and external members.

- In all UG programmes scripts will be valued with equal proportion of internal and external members. Where ever purely internal courses are offered the teacher concerned will be valuing the scripts.

- The results are published within 3 week time and the outgoing students will be issued Consolidated Mark statement in a month's time from the closure of the semester.

6.3.4 *Research and Development*

- The college provides and promotes research ambience to the maximum extent possible through adequate infrastructure support and conducive atmosphere.

- Staff members are encouraged with honorarium for their accomplishment as Research Guides on the award of Ph.D. Degree and Publication of research articles in reputed Journals.

- Research Scholars meet is normally organised to share mutually the work carried out by the scholars and an Inter disciplinary in- house Research Journal (RETEL) is published to promote the habit of publishing their might. More number of articles has been written by M.Phil. Scholars and Faculty in RETEL.

- To support the faculty to grow in research and understand the present status of the world, the College also conducts National Conferences with grants received from funding agencies as well as through Autonomous Grant from UGC

Faculty Involvement in Research

Activity	Total
Papers published in International Journals	286
Papers published in National Journals	54
Papers presented in International Conferences	35
Papers presented in National Conferences	95
Ph.D. Conferred at the College	16
Ph.D. Registered at the College	53
Conferences Conducted (Self funded / Autonomy Grant from UGC)	3

Grants received from the UGC

Particulars	Amount in Rs.
Multipurpose Gymnasium (I instalment)	50,00,000
B.Voc. II year Operative Cost & Guest Faculty	18,70,000
Autonomy grant - II instalment 2015-16	4,00,000
Major Research Project to Dr R Nallamuthu (Tamil)	6,65,400
Minor Research Projects II instalment to 8 staff members	3,50,436
JRF grant to 2 candidates	6,47,718
Travel Grant to 3 staff members	2,84,793
FDP substitutes (8) salary (I instalment)	29,63,921
Special Heritage Status grant (I instalment)	71,59,381
Total	**1,93,41,649**

Grants received from other agencies

Particulars	Amount in Rs.
Indian Academy of Sciences, Bangalore - for the conduct of Workshop by the Dept. of Chemistry - 18-20 Feb. 2016	40,511
Central Institute of Classical Tamil - for the conduct of Seminar by the Dept. of Tamil - 18-20 Feb. 2016	30,000
Indian Council of Social Science Research (ICSSR) - for the conduct of National Seminar by the Dept. of HRM - 4 Feb. 2016	1,00,000
Indian Academy of Sciences, Bangalore - for the conduct of Workshop by the Dept. of Botany - 10-12 Feb. 2016	49,645
Rajiv Gandhi Foundation - 3-day Youth Led Development Outreach Programme (YDP) - 22-24 Feb. 2016	40,000
Dept. of Science and Technology - Dr P Kalaiselvi under the guidance of Dr S Alfred Cecil Raj, Dept. of Physics	10,54,000
Dept. of Biotechnology - for the conduct of Workshop by the Dept. of Biotechnology	74,884
Indian Academy of Sciences, Bangalore - for the conduct of Workshop by Mrs A Auxilia, Dept. of Biotechnology - 4-5 Oct. 2016	1,59,641
Indian Academy of Sciences, Bangalore - for the conduct of Refresher Course by Dr T Francis Xavier Dept. of Botany - 7-19 Nov. 2016	4,88,060
Malcolm & Elizabeth Adiseshiah Trust - for the conduct of Quiz by the Dept. of Economics	36,222
Total	**20,72,963**

6.3.5 **Library, ICT and physical infrastructure / instrumentation**

Library

- Arrupe Library has added 1670 books to the existing stock of 1,70,823. Subscribed to 135 journals including 18 peer reviewed journals. An average of 700 to 1500 students is consuming the library every day. Library is one of the

institutional members of DELNET, INFLIBNET and British Council Library More than 150 CDs per month are issued to the Students and Faculty members.

- Provided practical training to the MLIS students of Bishop Heber College and Bharathidasan University.

- Every year nearly 75 students from our college receive the Book bank Books from Rockcity Welfare Association (RWA).

- Through "Earn While You Learn" scheme 20 students extending their helping hands to the Library.

- One day National Seminar on "Resources and Research" of Rev. Fr. S. Lazar endowment was conducted. 250 students benefited.

Information and Communication Technology

- Internet band width has been upgraded to **100Mbps** from 30Mbps through BSNL one to one leased line optical communication with a budget of Rs17 lakhs

- With addition of one more **server** costing Rs10 lakhs this year, two **DELL R430 s**ervers are serving round the clock for our Web and ERP services.

- Under the structured networking one more L3 switch has been added in service with an investment of Rs3.8 lakhs. Now, two stacked **Extreme L3 24 port** manageable switches are working as back bone of our network under **Dell Sonic wall 4600 series firewall.**

- Five more L2 switches have been added to network this year with an investment of Rs2.9 lakhs. With this our campus is divided into 22 network segments and 22 **CISCO L2 manageable** switches are working us edge switches through optical cable connectivity. All the edge switches are powered by JCICT to have uninterrupted internet and intranet services in the campus.

- **24 more Wi-Fi access points** have been added to existing 54 access points this year with an investment of Rs8.64 lakhs. Sixty two 2x2 and Sixteen 3x3 of 1.2Gbps and 1.86Gbps bandwidth access points are employed in Wi-Fi service of the campus. All the access points are powered and monitored by JCICT to have controlled Wi-Fi throughout the campus.

- **Software called Hot Spot** has been installed and activated with a budget of Rs2.45 lakhs for three years period to have registered and authenticated internet users, with a user limit of 7000 and 700 concurrent users and for browsing data maintenance. Using this software the faculty, staff and students of the campus are registered with username and password to access internet. The faculty and staff can have access to internet through three concurrent devices mobile/Tab, laptop and desktop system. The students can have access through two devices laptop or desktop system.

- Our college has signed an **Academic licensed agreement** with Microsoft with a budget of Rs4.31 lakhs to have Microsoft products like Windows sever, **Windows10 OS, Microsoft office, Microsoft MSDN,SQL and CAL suite.**

- **Adobe CC** licence has been renewed with a budget Rs8.1 lakes to have licensed access adobe products like Flash, Dreamweaver and Photoshop CC

- **Antivirus software Kaspersky** purchased with an investment of Rs9.68 lakhs for 900 users to secure all the computers our campus from virus for three years.

- **40 computers** for PG browsing center have been upgraded with **new i3 processor, 4GB RAM, hard disk keyboard and mouse**. 35 computers are **upgraded to 4GB RAM from 2GB RAM**.

- **90 batteries** of online UPS have been replaced with new batteries to have better power back-up support.

Physical Infrastructure

- A Bank is established inside the campus.

Instrumentation Centre :

- No new addition of equipments added this period. However the revenue generated through consultancy has helped as to maintain the equipments functional.

6.3.6 *Human Resource Management:*

- Secretary and Principal along with a band of Administrators of the College is providing leadership and able administration to carry out the anticipated and various requirements of effective Human Resource Management in place.

- The college is in tune with the Madurai Jesuit Higher Education Commission written policy, works on appointment of teaching and non-teaching faculty, training and development, compensation, *etc.*

6.3.7 *Faculty and Staff recruitment:*

- The Madurai Jesuit Higher Education Commission is a Centralised body, which takes care of faculty recruitment processes in all the Jesuit Colleges in Tamil Nadu as per the requirements of each college.

- This commission in collaboration with the College Secretary and the Principal conducts recruitment as and when the need arises for filling up the vacancy in a transparent manner objectively.

- In the current academic year **8** Aided Management teaching Staff, **8** FDP Faculty and 25 Unaided Management teaching Staff were recruited.

6.3.8 *Industry Interaction / Collaboration:*

- All outgoing UG students were exposed to industry interaction through their Internship for a period of 15 days and for the same extra credits were assigned.

- Students completed their internship programme during the Christmas vacation-lasting to a duration of two weeks, and viva voce was conducted on 24-02-2017. The marks assigned were as follows: 25 marks for the report presented and 75 marks for the viva.

- In the BoS, usually a member from Industry, suitable to the department specific will participate to ensure the relevant syllabi to be inducted in the curriculum. Small and Medium Scale Entrepreneurs are also invited in the boards.

6.3.9 Admission of Students:

Shift	UG	PG	M.Phil.	Ph.D.	Total
I	883	263	224	56	1426
II	817	361	0	0	1178
Total	**1636**	**591**	**224**	**56**	**2507**

6.4 Welfare schemes for   : Teaching   : 2 schemes
                                              Non-teaching : 1 scheme
                                              Students   : 3 schemes

6.5 Total corpus fund generated   : NIL

6.6   Whether annual financial audit has been
       done?   : Yes ☑   No ☐

6.7   Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Board Members of BARD & Special invitees	Yes	Principal
Administrative	Yes	Under the Guidance of Dr. C. Joe Arun, SJ, Director, JIM & Dean-IQAC	Yes	Secretary

6.8   **Does the University/ Autonomous College declare results within 30 days?**
       For UG Programmes   : Yes ☑   No ☐
       For PG Programmes   : Yes ☑   No ☐

6.9   **What efforts are made by the University/ Autonomous College for Examination Reforms?**

6.10   **What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?**
   - Since there is no Autonomy Review Committee is in action for Colleges which are enjoying the Autonomy for the past 2 decades (Ref: UGC Guidelines), the nominated members of different committee are taking part in BoS/ Academic Council/ FDP Selection only from the University.

6.11   **Activities and support from the Alumni Association:**
   - 1600 new members enrolled as Alumni with the total registered members of the Alumni Association is now 7820.
   - **Alumni Directory** : The Address Directory of 2013-2016 containing the addresses of the members of the Alumni Association was distributed.
   - **Chapter for Josephites :** Along with an existing chapter for the Alumni/ae in the USA, a new chapter was formed in Dubai on February 18th 2016 with the assistance of our illustrious alumnus Mr. Sona Ram.
   - **JAAI Congress** : The national congress of the Jesuit alumni association took place on 26th 27th and 28thof January 2017 in Ranchi and CA. S.Chenthil Kumar was selected as the secretary of council.
   - **Scholarships** : The Alumni Association has distributed Rs.50, 000 in the form of Scholarship to the poor students
   - **Re-union – 2016-2017:** The Josephites Re-union: 2016-2017 was held on 25th February 2017 in Sail Hall in St Joseph's College and our esteemed alumnus Mr. K. Muthu Kumar, Additional Director General of Press Information Bureau, Southern Region, Chennai, was the chief guest. After launching the website of the St. Joseph's College Alumni Association, he exhorted the alumni of St. Joseph's to guard humanity and fight against the onslaught of the nefarious forces of selfishness, commercial exploitation and inhuman apathy.

- **Opening Ceremony of St.Joseph's Alumni/ae Clinical Lab :** As a historic milestone in the annals of St. Joseph's alumni association, the **St. Joseph's Alumni/ae Clinical Lab** was graciously blessed by our beloved Rector, Rev.Dr.S.JohnBritto SJ, on 15 august 2016. This Clinical Lab was opened with the ardent zeal with a Jesuit vision and mission to reach out the needy, poor, the students and others in and around Trichy by providing them with a complete medical checkup at a very low cost.
- **Future Plan :** All the alumni/ae are urged to motivate the other old students of this great temple of learning, living in different places and various countries to open chapters for Josephites and to become life members of this association to support all the developmental activities of our great alma mater, the only heritage college of Tamilnadu.

6.12   **Activities and support from the Parent-Teacher Association:**
- Parent-Teachers meet was held on 07.01.2017. I UG & I PG parents were called to highlight the various activities and steps taken by the management to promote the wards handed over to SJC to shape their future.
- Department level PTA meet was held where in HoD along with the department faculty explained their departmental activities and supports rendered to their wards. A questionnaire was administered to get the feedback from the parents.
- First Semester Mark Statements were distributed.
- Parents have suggested the Management to send SMS/email to them on Specific Issues / Events / Dates to remember, *etc*. month-wise or semester- wise to inform them the activities of the college.

6.13   **Development programmes for support staff:**
- Orientation and knowledge imparting activities were carried out by Fr. Secretary in the form of meetings and dialogues. All non-teaching faculty members are given training to make use of the ERP created indigenously.

6.14   **Initiatives taken by the institution to make the campus eco-friendly:**
- To save tree and the transactions to be paper less, the enhanced version of ERP has been planned.
- Water Audit and Energy consumption Audit were carried out with the trained personal.
- Rain water harvesting and Solar Light facilities are available in the campus and effectively monitored.
- Tree plantation is promoted every year during the Feast of St. Ignatius of Loyola, the Founder of Society of Jesus (SJ) and also through outreach department activities.
- Through SHEPHERD Programme initiatives and other agencies around 1500 saplings were planted in the adopt villages of extension department.
- Segregation of biodegradable waste and non-decomposable waste material is in practice since 2010.

Criterion-VII

7.   INNOVATIONS AND BEST PRACTICES

7.1   Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Apart from Student Appraisal, IQAC had taken up the following additional appraisals: Self Appraisal of Teaching Staff, assessment of the Competency of the Professors by HoDs/Coordinators and the Performance Indicators of the HoDs/Coordinator by the faculty as per the directives of the Jesuit Higher Education Commission. Besides these, a detailed feedback of Professors who are in the probations was reported by HoDs /Coordinators. These appraisals have given some positive impetus among administrators and faculty.

2. College has been supporting in different levels, to make sure that the admitted students' need are taken with at most care. It is evident from the Management contribution as Scholarships (5.10).

3. More number of activities in integration of ICT in academic and administrative domains is envisioned and implemented partially.

7.2   Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

1. As planned in the beginning of the academic year by the respective departments, various programmes such as Guest Lectures for Association activities, Endowment Lectures with special reference to their field of interest, Conferences at different levels (IN / N / S, etc.) were conducted as outlined in 3.17

2. The IQAC has organised Workshop for junior faculty and Quality Enhancement Institutional level Programmes for all faculty have been carried out successfully.

3. The Communicative English Course has been conducted by the department faculty for their own major subject and English department faculty in providing LSRW Skill in English

4. Based on the feedbacks received from the stakeholders with regard to infrastructure, academic and research, proper planning has been initiated.

7.3   Give two Best Practices of the institution:

Practice 1:   ICT Enabled Academic and Administrative Practices

i) Goal:

1. To reduce the use of papers and to create eco-friendly educational   environment
2. To create interest among the learners through E-Contents (PPT, Audio/Video etc.)
3. To enhance the effectiveness of teaching process

ii) Process

ICT is viewed as a "major tool for building knowledge societies", it could provide a way to rethink and redesign the educational systems and processes, thus leading to quality education for all. Appropriate use of ICT in higher education is considered a key factor in improving the overall quality and global competence of

the students. Hence, St. Joseph's College, a premier heritage educational institution has rightly employed ICT tools in its day to day academic and administrative practices. Use of ICT tools in the academic and administrative practices is the need of the hour. It creates interest and enthusiasm among its users.

iii. The Practice

The college has recognized ICTs as catalysts for change – change in working conditions, handling and exchanging information, teaching methods, learning approaches, scientific research, and in accessing information. ICT tools are most facilitative, as a result of providing relevant examples and demonstrations; changing the orientation of the classroom; preparing students for employment; increasing flexibility of delivery; increasing speedy access; greater governance of the college and satisfying public demands for efficiency. The college uses the tools of ICT both in the academic and in the administrative practices

1. Regular use of PPTs, films and videos in teaching helps in visualization of concepts by the students and remains as a photographic image in their memory, facilitating thinking and rethinking among students
2. Periodical videoconferencing lectures and interactions with academicians and scientists of repute instills conceptual and research aptitudes among students
3. Interactive programmes are organized by SHEPHERD through video conferencing
4. Uploading of SLOs (Short Learning Objects), e- Handouts, Multiple Choice Question Banks in the college website facilitates the learning process of our students

iv. Evidence of Success

1. Introduction of Open Online Courses
2. Digital form of Syllabus available in the college website
3. Short Learning Objects uploaded in the college website

v. Problems Encountered and Resource Required

1. Infrastructural bottle necks
2. In adequate exposure and initial inhibition in using ICT tools by staff and students

Practice 2: Internship Programe for Undergraduate students

i) **Goal**:

The primary goal of the Internship Program at St. Joseph's College is to provide student learning opportunities outside the classroom. These experiences provide the opportunity to apply classroom theory to "real world" situations thus enhancing the students' academic and career goals. Internships represent a cross-over point between college life and career of a person. Per se, it not only helps the students in preparing for their career, but also in planning their future studies.

ii) **Process**:

As Internship has been made compulsory for the students, each one is expected to do the following:

1. As a first step, the students should fill out an Internship Application Form and give it to the Internship Coordinator along with his or her resume.

2. Internships are arranged between the employer and the students either by the students or the internship coordinator. The students schedule interviews with the employers at each other's convenience. Once successful, they should undergo the Internship training for 120 hours of work covering 15 days which will earn them two credits.

3. Internship employer contacts the Internship Coordinator and then the students to explain the job description, reporting time, *etc*.

4. Students complete their internship requirements and job role assigned to them during the internship period.

5. Complete Internship project and prepare a report.

6. Employer completes evaluation form and hand over the same to the students

7. Students appear for internship *viva-voce* at the college along with the report and the employer evaluation form for award of marks and credits.

iii) **Practice**:

A team of faculty from each discipline is tracking their progress and mentoring them appropriately

iv) **Evidences**:

Students documents and their score card

v) **Problems Faced**:

Though the student internship in the college has taken off well with the appreciable involvement and enthusiasm among the students, it has been facing a few challenges in the form of

1. non-availability of sufficient number of organizations for accommodating all the eligible students

2. lack of acquaintance with the concept of internship among the entrepreneurs of regions where the institution is located

vi) **Resources Required**:

Given the nature of work involved in internship, college does not face any major resource constraints. As such, the physical resources are typically provided by the external stakeholders namely the business organizations. In case of science students, lab facilities are made available to the students by the college through proper planning and resource allocation.

7.4 Contribution to environmental awareness / protection

- Eco-friendly materials were insisted upon in the Christmas Crib Competition held in December

- Extension Department, *viz.*, SHEPHERD, in 20 villages, the students of environment groups distributed around 586 saplings of multi-variety trees to be planted in the home backyard through which 144 families benefited.
- A total of 432 college students attended and benefited from the training programme on nature conservation and eco-development.
- Environment Awareness Campaign on avoiding plastics and an awareness programme on Solid Waste Management to the general public and school children was conducted by the extension department.

7.5   Whether environmental audit was conducted? : Yes   ☑   No ☐

7.6   Any other relevant information the institution wishes to add (for example SWOT Analysis)

- Maximum automation is on the role in different domain of the institution.
- The training and infrastructure is the major barrier for implementing the ICT integration in Teaching – Learning – Evaluation.
- As of now in foreign countries, all the possibilities to infuse Modern Digital Technology through e-gadgets in Teaching-Learning Strategy are under progress.
- Research culture and sharing the resources is most essential by and large for good publications from the Recognised and Reputed Institutes.

PLANS OF THE INSTITUTION FOR NEXT YEARS

1. Establishing International collaborations through various Programmes
2. Establishing and strengthening the local linkages for promoting cluster college initiation of UGC at different levels
3. Better understanding among the faculty to be cultivated with suitable ambience is to be created for Virtual Teaching and Integrating Teaching and Training / Extension.
4. All the activities carried out either by the departments and by the college are to be documented in Visual (Audio–Video) Format apart from Print format, which will be supportive documents for the future generation and it will talk about the heritage of the College.
5. More MoUs are to be planned and proper follow-up measures are to be taken on the existing MoUs.
6. Creation of Corpus Funds are to be envisaged to the common cause and uplifting the infrastructure and the research domain in the campus.

Dr. S. ALFRED CECIL RAJ   **Rev. Dr. F. ANDREW SJ**
Signed, Coordinator, IQAC   *Signed, Chairperson, IQAC*

Place :   Tiruchirappalli
Date   :   September 2017

Annexure - I

ACADAMIC YEAR AT A GLANCE: 2016 – 2017

Principal Meeting on all 'A' Day Order IV hour

Heads and Officials Meeting: Odd numbered 'A' Day Order

Administrators Meeting: Even numbered 'A' Day Order

CONTROLLER OF EXAMINATIONS

	ODD	EVEN
Assignment Component – 1	04.08.2016	10.01.2017
Assignment Component – 2	12.09.2016	21.02.2017
Assignment Component – 3	30.09.2016	16.03.2017
Mid Semester Tests	16.08.2016 to 22.08.2016	23.01.2017 to 31.01.2017
End Semester Tests	13.10.2016 to 19.10.2016	27.03.2017 to 03.04.2017
CIA Mark Statement & Signature	22.10.2016	06.04.2017
Issue of Hall Tickets	24.10.2016	08.04.2017
Semester Examinations begin	26.10.2016	10.04.2017

PAYMENT OF FEE

TUTION FEE	ODD	EVEN
Without late fee	08.07.2016	05.12.2016
With late fee	15.07.2016	15.12.2016
SEMESTER ARREAR EXAM FEE		
Without late fee	09.09.2016	16.02.2017
With late fee	19.09.2016	23.02.2017
SEMESTER EXAM FEE		
Without late fee	16.09.2016	22.02.2017
With late fee	23.09.2016	07.03.2017

RETREAT	ODD
II UG & III UG Catholic Boys	02.07.2016
All Catholic Girls	16.07.2016
I UG & All PG Catholic Boys	23.07.2016
All Catholic Teaching & Non-Teaching Staff	25.08.2016

Top-up Skills for Junior Staff	ODD	EVEN
Day 1	02.07.2016	19.11.2016
Day 2	09.07.2016	03.12.2016
Day 3	01.10.2016	11.02.2017
Day 4		04.03.2017
Day 5		11.03.2017

	ODD	EVEN
SPORTS DAY	30.07.2016	
INDEP		11 & 12.01.2016
MENTORING		
Day 1	05.07.2016	16.12.2016
Day 2	23.09.2016	24.02.2017
HOLY MASS / SPIRITUAL EXERCISE	01.07.2016	18.11.2016
	05.08.2016	02.12.2016
	02.09.2016	06.01.2017
	04.10.2016	03.02.2017
		01.03.2017
GRACE – 2017		17.02.2017 to 19.02.2017
Parent – Teacher's Meet		07.01.2017
Hostels Day		04.03.2017
Submission of Evidences for AAA and College day		28.02.2017
Submission of Reports of all Association activities		03.03.2017
Achiever's day		13.03.2017

Department Staff Meeting	**ODD**	**EVEN**
Meeting 1	29.06.2016	17.11.2016
Meeting 2	28.07.2016	08.12.2016
Meeting 3	31.08.2016	09.01.2017
Meeting 4	29.09.2016	24.02.2017
Meeting 5		10.03.2017

Month	A	B	C	D	E	F	Total	
June	16,23,30	17,24	18,25	20,27	21,28	22,29	13	
July	11,19,27	01,12,20,28	04,13,21,29	05,14,22	15,25	18,26	18	
August	04,12,20,29	05,13,22,30	08,16,23,31	01,09,17,24	02,06,10,18,26	03,11,19.27	25	91
September	07,16,24	08,19,26	09,20,27	01,12,21,28	02,14,22,29	06,10,15,23,30	22	
October	03,13,22	04,14	05,15	06,17	07,18	08,19	13	

Month	A	B	C	D	E	F	Total	
November	14,22,30	15,23	16,24	17,25	18,28	21,29	13	
December	08,19,	01,09,20	02,13,21	05,14,22	06,15,23	07,16	16	
January	04,13,23,31	05,17,24	06,18,25	07,19,27	09,20,28	03,10,21,30	20	95
February	08,16,24	01,09,17,27	02,10,20,28	03,13,21	06,14,22	07,15,23	20	
March	06,15,23,31	07,16,24,31	08,17,27	01,09,20,28	02,10,21,29	03,14,22,30	23	
April		01	03	10			3	

Annexure - II

[*The IQAC conducts number of evaluations to promote better ambience for teaching and learning in the campus with specific focus on different agenda and concerns. Before the closure of every semester, performance report of every faculty will be issued to the staff concerned by Rev. Fr. Principal, evaluated by students who have acquired eligible attendance (75% and more) through online mode.*

Based on the suggestions supplied by the students, the individual faculty will be summoned and appropriate action will be taken. On the whole, the performance of staff assessment was good in 2015-16. The following table depicts the performance of faculty department-wise for both Odd and Even Semester, which were conducted on 24th September 2016 and 09th & 10th March 2017 respectively.]

Internal Quality Assurance Cell (IQAC)
St. Joseph's College (Autonomous), Tiruchirappalli-620 002

Student's Appraisal - STAFF EVALUATION BY STUDENTS - FACULTY SCORE

Department	Prog.	Odd Semester (2016-17)						Even Semester (2016-17)					
		100-90	89-80	79-70	69-60	59-50	<50	100-90	89-80	79-70	69-60	59-50	<50
Biochemistry	PG	1	2					2	2				
Botany	UG	2	9	1				4	5	2	1		
	PG	8	3	1				4	5	2			
Biotech	PG	1	3						3				
Business Administration	UG	2	6					3	5				
Commerce (Comp. Appl.)	UG	1	4	2				3	3	1			
	PG	1	6						8				
Chemistry	UG	5	10	2				4	11	1			
	PG	7	11	1	1			3	12	2			
Commerce	UG	4	16	2				5	13	3			
	PG	2	11	1				2	10	2			
Computer Science	UG	3	19	2				6	14	5			
	PG	7	15	1		1		6	12	4			
Economics	UG		10	1				3	6	2			
	PG	6	5					5	5	1			

Department	Prog.	Odd Semester (2016-17)						Even Semester (2016-17)					
		100-90	89-80	79-70	69-60	59-50	<50	100-90	89-80	79-70	69-60	59-50	<50
Electronics	UG	3	3	1				3	4				
	PG	5	2					1	5	1			
English	UG	6	30	1				10	26				
	PG	7	22	3				5	22	8			
Foundation Course	UG		2						5				
French	UG	1						1					
Human Resource Management	PG	5	2					2	5				
Hindi	UG	1							1				
History	UG	3	3					4	2	2	1		
	PG	1	2						4	1			
Information Technology	UG	3	6	3				6	6	1			
	PG	3	7					2	5	1			
Mathematics	UG	2	23	3		1		6	17	4			
	PG	2	17	3	1			3	15	1			
Physics	UG	6	20	3	1	1		8	19	2			
	PG	4	22	4		1		1	16	3	1		
Sanskrit	UG		1					1					
Statistics	UG	1	3	1				1	1	2	1		
Tamil	UG	7	16	2				12	12	1			
	PG	6						6	1				
B.Voc. SD & SA	UG		1					1					
B.Voc. Viscom	UG	2						1	2				

The **Exit Poll Survey** is carried out on 10th March 2016 from the students who are about to leave the campus in their final semester as Alumni to predict the performance of the Institute to exploit his/her likes and dislikes of its functioning. Department-wise analysis will be forwarded to the respective departments for improving their standard as per the benchmark set by the College. Appropriate actions are taken at the College and Department Levels to overcome the difficulties.

The following table indicates the feedback of Alumni:

EXIT POLL ON ACADEMIC QUALITY
Total Respondents: 1504
09th & 10th March 2017

#	Criteria	1	2	3	4	5
A) Course Content						
1.	In CBCS the course content	715 (48)	591 (39)	149 (10)	36 (2)	13 (1)
2.	As far as skills to be acquired and placement of jobs the coverage of course content	625 (42)	592 (39)	208 (14)	48 (3)	31 (2)
3.	The depth of knowledge and intellectual enrichment acquired through the course content	615 (41)	642 (43)	192 (13)	33 (2)	22 (1)
4.	Teaching hours per week and credits allotted for each course	621 (41)	643 (43)	180 (12)	36 (2)	24 (2)
5.	The components, syllabus and the design of each course pattern	631 (42)	596 (40)	202 (13)	47 (3)	28 (2)
6	Choice provided to select elective courses/IDC	642 (43)	551 (37)	185 (12)	72 (5)	54 (4)
B) Teaching and Evaluation						
7	Teaching methods followed by teachers	635 (42)	611 (41)	193 (13)	39 (3)	26 (2)
8	Syllabus portions for each course given for self-study and learning in the form of assignments, seminars, etc.	662 (44)	618 (41)	176 (12)	26 (2)	22 (1)
9	Preparation, communication, encouragement and helpful attitude of teachers in assisting you to learn better	659 (44)	617 (41)	172 (11)	32 (2)	24 (2)

10	Weightage given to different components of CIA and the way in which they are implemented	641 (43)	627 (42)	175 (12)	30 (2)	31 (2)
11	Fairness of evaluation method followed for CIA and Semester exam	633 (42)	623 (41)	179 (12)	36 (2)	33 (2)
12	Availability of faculty for interaction and guidance	646 (43)	619 (41)	178 (12)	36 (2)	25 (2)
13	Mechanisms available to redress academic grievances	611 (41)	636 (42)	190 (13)	41 (3)	26 (2)
14	Helpful attitude of administrators, staff and non-teaching staff to provide suitable campus culture and atmosphere	654 (43)	635 (42)	161 (11)	32 (2)	22 (1)
c) Facilities						
15	Library facilities	858 (57)	515 (34)	95 (6)	18 (1)	18 (1)
16	Lab/ICT facilities	691 (46)	516 (34)	194 (13)	58 (4)	0 (0)
17	Day Scholar Centre / Hostel facilities	658 (44)	555 (37)	206 (14)	43 (3)	42 (3)
18	The recreational and student counseling facilities	632 (42)	593 (39)	206 (14)	44 (3)	29 (2)
D) SHEPHERD						
19	Methodology followed in extension activities through SHEPHERD programs	637 (42)	545 (36)	183 (12)	54 (4)	85 (6)
E) Extension						
20	Extracurricular activities available and your participation in them	657 (44)	595 (40)	174 (12)	32 (2)	46 (3)
21	The scope offered for enhancing knowledge and skills through various clubs and Fine Arts	637 (42)	609 (40)	179 (12)	34 (2)	45 (3)
F) Overall						
22	Overall rating of the programme and other facilities provided	713 (47)	562 (37)	173 (12)	28 (2)	28 (2)

Annexure - III

OFFICE OF THE CONTROLLER OF EXAMINATIONS
PERFORMANCE OF SUCCESSFULLY COURSE COMPLETED STUDENTS-APRIL 2017

Course	No. of Students			No of Students Passed in			
	Appeared	Passed	Passed %	Distinction	I Class	II Class	III Class
Under Graduate (Shift I)							
Botany	48	34	70.83	7	20	7	---
Chemistry	111	82	73.87	16	53	13	---
Commerce	134	110	82.09	3	57	46	4
Computer Science	61	54	88.52	5	38	11	---
Economics	51	29	56.86	6	12	6	5
English Literature	68	54	79.41	6	30	18	---
History	44	29	65.91	---	16	13	---
Mathematics	132	117	88.64	21	65	31	---
Physics	97	83	85.57	21	55	7	---
Statistics	48	43	89.58	15	20	8	---
Tamil	37	23	62.16	3	19	1	---
Under Graduate (Shift II)							
Business Administration (B.B.A.)	108	86	79.63	3	15	57	11
Computer Applications (B.C.A.)	139	105	75.54	5	52	48	---
Commerce with Computer Applications	66	46	69.70	2	17	25	2
Commerce	87	68	78.16	1	31	32	4
Computer Science	100	77	77.00	9	44	24	---
Electronics	23	17	73.91	1	13	3	---
English Literature	111	96	86.49	2	43	47	4
Mathematics	48	42	87.50	9	17	14	2
Physics	43	34	79.07	7	21	6	---

Post Graduate (Shift I)							
Business Administration (M.B.A.)	116	107	92.24	6	97	4	---
Botany	14	14	100.00	3	11	---	---
Chemistry	25	25	100.00	6	19	---	---
Commerce	35	28	80.00	7	21	---	---
Economics	7	5	71.43	3	2	---	---
English Literature	31	28	90.32	8	19	1	---
Human Resource Management	23	18	78.26	3	14	1	---
Mathematics	32	32	100.00	10	22	---	---
Physics	25	23	92.00	7	16	---	---
Computer Applications (M.C.A.)	45	45	100.00	4	41	---	---
Post Graduate (Shift II)							
P.G.D.C.S.A.	17	16	94.12	1	15	---	---
Biochemistry	9	8	88.89	---	8	---	---
Biotechnology	22	17	77.27	6	11	---	---
Commerce with Computer Applications	40	39	97.50	19	20	---	---
Chemistry	20	18	90.00	3	15	---	---
Computer Science	52	51	98.08	11	40	---	---
Electronics	7	7	100.00	---	7	---	---
English Literature	34	31	91.18	5	25	1	---
Human Resource Management	20	16	80.00	---	16	---	---
History	9	8	88.89	---	7	1	---
Mathematics	35	33	94.29	2	31	---	---
Physics	29	29	100.00	3	26	---	---
Tamil	13	11	84.62	2	9	---	----
Computer Applications (M.C.A.)	38	38	100.00	6	32	---	---