



INTERNAL QUALITY ASSURANCE CELL

ST. JOSEPH'S COLLEGE (Autonomous)

Accredited at A++ Grade (Cycle IV) by NAAC Special Heritage Status Awarded by UGC
College with Potential for Excellence by UGC DBT-STAR & DST-FIST Sponsored College

TIRUCHIRAPPALLI - 620 002

Ref. No. 07 / 2022-23 / IQAC

17.08.2022

IQAC Meeting

The following members of the Internal Quality Assurance Cell are requested to attend a meeting on 24th August 2022 at 3.00 p.m. in Toulouse Hall.

Agenda:

Year plan

- i) Learning Management System (LMS) – UG Self - paced Courses
- ii) Certificate Courses (Credit Transfer)
- iii) External & Internal Audits (Academic, Administrative, Infrastructure & Green Audits)
- iv) Coordinating Innovation, Incubation, Entrepreneurship, Start-up and IPR activities
- v) DEED – Google Certified Online Courses
- vi) Consultancy and Corporate Training
- vii) New Programmes to be Introduced
- viii) Best Practices

Committee Members

Rev. Dr. M. Arockiasamy Xavier, SJ - Principal & Chairman

Rev. Dr. K. Amal, SJ – Secretary

Dr. A. Rose Venis - Member Secretary & Dean

Dr. R. Qurshid Begum - Additional Dean, IQAC

Dr. P. Rajendran - Deputy Principal

Dr. S. Alfred Cecil Rajes

Dr. D. Ravindran

Rev. Dr. L. John Peter Arulanandam, SJ

Dr. A. Egbert Selwin Rose

Dr. Y. Dominic

Dr. V. Francis

Dr. G. John

Dr. A.N. Paul Angelo

Rev. Fr. M. Berchmans, SJ

Dr. V. Jude Nirmal

Dr. George Gabriel Richard Roy

Dr. I. Carol

Mr. Ra. Krishnakumar, Executive Manager, Dalmia Cements

Dr. D. Kandavel, Associate Professor in Botany, Periyar E.V.R. College, Tiruchirappalli – 620023

Mr. J. Jackson (II M Sc Physics)

Ms. S.M. Vidhya Shree (II M Com)

Dr. A. Rose Venis
Dean-IQAC

Rev. Dr. M. Arockiasamy Xavier, SJ
Principal



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TIRUCHIRAPPALLI - 620 002

IQAC Meeting

Date: 24.08.2022

Time: 03.00 p.m.

Venue: Toulouse Hall

Committee Members:

S. No	Name of the Member	Signature
1.	Rev. Dr. M. Arockiasamy Xavier, SJ – Principal & Chairman	
2.	Rev. Dr. K. Amal, SJ – Secretary	
3.	Dr. A. Rose Venis – Member Secretary & Dean	
4.	Dr. R. Qurshid Begum - Addl. Dean, IQAC	
5.	Dr. P. Rajendran – Deputy Principal	
6.	Dr. S. Alfred Cecil Raj	
7.	Dr. D. Ravindran	
8.	Rev. Dr. L. John Peter Arulanandam, SJ	
9.	Dr. A. Egbert Selwin Rose	
10.	Dr. Y. Dominic	
11.	Dr. V. Francis	
12.	Dr. G. John	
13.	Dr. A.N. Paul Angelo	
14.	Rev. Fr. M. Berchmans, SJ	
15.	Dr. V. Jude Nirmal	
16.	Dr. George Gabriel Richard Roy	
17.	Dr. I. Carol	
18.	Mr. Ra. Krishnakumar Executive Manager, Dalmia Cements	

19.	Dr. D. Kandavel Associate Professor in Botany, Periyar E.V.R. College, Trichy - 23	
20.	Mr. J. Jackson	<i>Jack</i>
21.	Ms. S.M. Vidhya Shree	

Dr. A. Rose Venis
Dr. A. ROSE VENIS
 DEAN-IQAC
 St. Joseph's College (Autonomous);
 Tiruchirappalli-620 002



Rev. Dr. M. Arockiasamy Xavier, SJ
Rev. Dr. M. Arockiasamy Xavier, SJ
 PRINCIPAL
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 TIRUCHIRAPPALLI 620 002

**INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI-2**

MINUTES OF THE MEETING OF THE IQAC HELD ON 24.08.2022

Venue: Toulouse Hall

Time : 03.00 p.m.

Agenda:

Year Plan

Learning Management System (LMS) - UG Self-Paced Courses

Certificate Course (Credit Transfer)

External & Internal Audit (Academic, Administrative, Infrastructure & Green Audit)

Coordinating Innovation, Incubation, Entrepreneurship, Start-up and IPR activities

DEED – Google Certified Online Courses

Consultancy and Corporate Training

New Programmes to be introduced

Best Practices

The meeting started with a silent prayer. Fr Principal welcomed the members and briefed the important events that happened in the college during the previous academic year. Dr A. Rose Venis, Dean-IQAC read out the minutes of the previous IQAC meeting. He recalled all the activities done by IQAC team in the previous year. He then presented the proposed year plan of IQAC for the academic year 2022-23.

Based on the discussion the following were finalised:

Learning Management System (LMS)- UG Self-Paced Courses: It was decided to conduct UG Self-Paced Courses through the LMS of the college. To facilitate the staff to prepare modules it was decided to conduct workshops for the selected staff members from each department.

Certificate Course: It was decided that all the departments could offer Certificate Courses to the students from the academic year 2022-23, and Dr A Egbert Selwin Rose Dean, Biological Sciences was to be the Coordinator of Certificate Courses. Departments were asked to prepare syllabus for courses and conduct the course either through Online, Online or Blended mode. The Online courses and Blended courses were to be conducted through the institutional LMS.

External & Internal Audit: It was decided to conduct internal and external academic and administrative audits and Energy Audit and Green Audit for the academic year 2022-23.

Start-up: Based on the discussion it was decided to have a Director for Incubation and Start-up Centre of the college who will coordinate all the activities of Innovation, Incubation, Entrepreneurship, Start-up and IPR activities.

Google Certified Course: Dean-IQAC requested Dr R Qurshid Begum to brief about the Google certification courses. Dr R Qurshid Begum informed the members that the college and DEED, a Pondicherry based NGO along with NASSCOM Foundation will offer Google Certification Online Courses to our students. The house accepted the decision based on the clarification given by her.

Consultancy and Corporate Training: Based on the discussion it was decided to i) form a team comprising Dr Mahendran, Placement Officer, Dr D. Ravindran, VP Academic and the Deans of various Schools in order to visit companies and ii) select a few departments for offering consultancy and corporate training.

It was decided to have a team to study the possibilities for starting new programmes and Fr Principal requested the members to list out the best practices in the next meeting.

The meeting came to an end by 04.30 p.m.

Signature of the Members Present

Rev. Dr M. Arockiasamy Xavier, Principal

Rev. Dr K. Amal - Secretary

Dr A. Rose Venis

Dr R. Qurshid Begum

Dr P. Rajendran

Dr. D. Ravindran

Dr. A. Egbert Selwin Rose

Dr. Y. Dominic

Dr. V. Francis

Dr. G. John

Rev. Fr. M. Berchmans

Dr V. Jude Nirmal

Dr. George Gabriel Richard Roy

Dr. I. Carol

Mr. J. Jackson

Dr. A. ROSE VENIS
DEAN-IQAC

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TIRUCHIRAPPALLI - 620 002

Ref. No. 16 / 2022-23 / IQAC

22.12.2022

IQAC Meeting

The following members of the Internal Quality Assurance Cell are requested to attend a meeting on 04th January 2023 at 3.00 p.m. in Toulouse Hall.

Agenda:

NIRF 2023 Presentation

Committee Members

Rev. Dr. M. Arockiasamy Xavier, SJ - Principal & Chairman

Rev. Dr. K. Amal, SJ - Secretary

Dr. A. Rose Venis - Member Secretary & Dean

Dr. R. Qurshid Begum - Additional Dean, IQAC

Dr. P. Rajendran - Deputy Principal

Dr. S. Alfred Cecil Raj

Dr. D. Ravindran

Rev. Dr. L. John Peter Arulanandam, SJ

Dr. A. Egbert Selwin Rose

Dr. Y. Dominic

Dr. V. Francis

Dr. G. John

Dr. A.N. Paul Angelo

Rev. Fr. M. Berchmans, SJ

Dr. V. Jude Nirmal

Dr. George Gabriel Richard Roy

Dr. I. Carol

Mr. Ra. Krishnakumar, Executive Manager, Dalmia Cements

Dr. D. Kandavel, Associate Professor in Botany, Periyar F.V.R. College, Tiruchirappalli - 620023

Mr. J. Jackson (II M Sc Physics)

Ms. S.M. Vidhya Shree (II M Com)

Dr. A. Rose Venis

Dean-IQAC

Dr. A. ROSE VENIS

DEAN-IQAC

St. Joseph's College (Autonomous)

Tiruchirappalli-620 002



Rev. Dr. M. Arockiasamy Xavier, SJ

Principal

Principal

St. JOSEPH'S COLLEGE

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TIRUCHIRAPPALLI 620 002

IQAC Meeting

Date: 04.01.2023




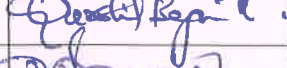


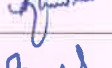
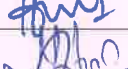
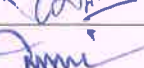
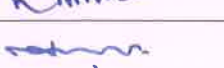
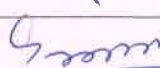






Time: 03.00 p.m.

Venue: Toulouse Hall

Agenda:

NIRF 2023 Presentation

Committee Members:

S. No	Name of the Member	Signature
1.	Rev. Dr. M. Arockiasamy Xavier, SJ - Principal & Chairman	
2.	Rev. Dr. K. Amal, SJ – Secretary	
3.	Dr. A. Rose Venis – Member Secretary & Dean	
4.	Dr. R. Qurshid Begum - Addl. Dean, IQAC	
5.	Dr. P. Rajendran – Deputy Principal	
6.	Dr. S. Alfred Cecil Raj	
7.	Dr. D. Ravindran	
8.	Rev. Dr. L. John Peter Arulanandam, SJ	
9.	Dr. A. Egbert Selwin Rose	
10.	Dr. Y. Dominic	
11.	Dr. V. Francis	
12.	Dr. G. John	
13.	Dr. A.N. Paul Angelo	
14.	Rev. Fr. M. Berchmans, SJ	
15.	Dr. V. Jude Nirmal	
16.	Dr. George Gabriel Richard Roy	
17.	Dr. I. Carol	
18.	Mr. Ra. Krishnakumar, Executive Manager, Dalmia Cements	
19.	Dr. D. Kandavel, Associate Professor in Botany, Periyar E.V.R. College, Trichy - 23	
20.	Mr. J. Jackson	
21.	Ms. S.M. Vidhya Shree	


Dr. A. Rose Venis

Dr. A. ROSE VENIS
DEAN-IQAC

St. Joseph's College (Autonomous)
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Rev. Dr. M. Arockiasamy Xavier, SJ
Principal

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**INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI-2**

MINUTES OF THE MEETING OF THE IQAC HELD ON 04.01.2023

Venue: Toulouse Hall

Time: 03.00 p.m.

Agenda:

NIRF 2023 Presentation

The meeting started with a silent prayer. Fr. Principal welcomed all the members and thanked the members for their support in collecting the required data for NIRF 2023.

Dr A. Rose Venis presented the collected data for NIRF 2023 criteria wise and the members were asked to present their observations on the same. Members asked about the overall publication status of the departments. Dr A. Rose Venis replied that there are less number of papers in CARE listed journals, and more in SCOPUS and Web of Science. Members suggested collecting more evidences for student progression to higher education. The report submitted was approved by the members.

Dr A Rose Venis presented the report collected for India Today Best Colleges Ranking 2023 for BA, BCA, BBA and BSc streams. The report was accepted by the house after a few clarifications and corrections.

The meeting came to an end by 01.00 p.m.

Signature of the Members Present

Rev. Dr M. Arockiasamy Xavier, Principal

Rev. Dr K. Amal - Secretary

Dr A. Rose Venis

Dr R. Qurshid Begum

Dr P. Rajendran

Dr. D. Ravindran

Rev Dr. L. John Peter Arulanandam

Dr. A. Egbert Selwin Rose

Dr. Y. Dominic

Dr. V. Francis

Dr. G. John

Dr. A.N. Paul Angelo

Rev. Fr. M. Berchmans

Dr V. Jude Nirmal

Dr. George Gabriel Richard Roy

Dr. I. Carol

**Dr. A. ROSE VENIS
DEAN-IQAC**

**St. Joseph's College (Autonomous)
Tiruchirappalli-620 002**

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TIRUCHIRAPPALLI - 620 002

Ref. No. 25 / 2022-23 / IQAC

29.03.2023

IQAC Meeting

The following members of the Internal Quality Assurance Cell are requested to attend a meeting on **5th April, 2023** at **11.30 a.m.** in **Toulouse Hall**. You are requested to come up with ideas on quality enhancement that the IQAC can explore and implement in the College.

Agenda:

1. Annual Report: 2022-2023
2. Future Plans
3. Any other matter

Committee Members

Rev. Dr. M. Arockiasamy Xavier, SJ - Principal & Chairman
Rev. Dr. K. Amal, SJ – Secretary
Dr. A. Rose Venis - Member Secretary & Dean
Dr. R. Qurshid Begum - Additional Dean, IQAC
Dr. P. Rajendran - Deputy Principal
Dr. S. Alfred Cecil Raj
Dr. D. Ravindran
Rev. Dr. L. John Peter Arulanandam, SJ
Dr. A. Egbert Selwin Rose
Dr. Y. Dominic
Dr. V. Francis
Dr. G. John
Dr. A.N. Paul Angelo
Rev. Fr. M. Berchmans, SJ
Dr. V. Jude Nirmal
Dr. George Gabriel Richard Roy
Dr. I. Carol

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Dr. A. Rose Venis
Dean-IQAC

Dr. A. ROSE VENIS
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TIRUCHIRAPPALLI - 620 002

IQAC Meeting

Date: 05.04.2023

Time: 11.30 a.m.

Venue: Toulouse Hall

Committee Members:

S. No	Name of the Member	Signature
1.	Rev. Dr. M. Arockiasamy Xavier, SJ – Principal & Chairman	
2.	Rev. Dr. K. Amal, SJ – Secretary	
3.	Dr. A. Rose Venis – Member Secretary & Dean	
4.	Dr. R. Qurshid Begum - Addl. Dean, IQAC	
5.	Dr. P. Rajendran – Deputy Principal	
6.	Dr. S. Alfred Cecil Raj	—
7.	Dr. D. Ravindran	
8.	Rev. Dr. L. John Peter Arulanandam, SJ	
9.	Dr. A. Egbert Selwin Rose	
10.	Dr. Y. Dominic	
11.	Dr. V. Francis	
12.	Dr. G. John	
13.	Dr. A.N. Paul Angelo	
14.	Rev. Fr. M. Berchmans, SJ	
15.	Dr. V. Jude Nirmal	—
16.	Dr. George Gabriel Richard Roy	
17.	Dr. I. Carol	

Dr. A. Rose Venis
Dean - IQAC

Dr. A. ROSE VENIS
DEAN-IQAC

St. Joseph's College (Autonomous)
Tiruchirappalli-620 002

**INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI-2**

MINUTES OF THE MEETING OF THE IQAC HELD ON 05.04.2023

Venue: Toulouse Hall

Time : 11.30 a.m.

Agenda:

1. Annual Report 2022-2023
2. Future Plans
3. Any Other Matter

The meeting began with a silent prayer, and Rev. Fr M. Arockiasamy Xavier SJ, Principal, initiated the proceedings with his introductory remarks. Dr A. Rose Venis presented the Annual Report of the IQAC. He presented the plans for the present academic year that were proposed in the previous academic year.

- 1.UG Self -Paced Courses through JosTEL
2. Certificate Course (Credit Transfer)
3. Internal & External Audits
4. Incubation and Start-up
5. Google Certified Online Course
6. Consultancy and corporate training
7. Beginning of new academic programmes

15 Self-Paced courses Online courses are under construction for various undergraduate programmes of the college. The courses will be ready in the month of May, and will be taken up by the students in the next academic year. 18 Certificate Courses were offered by various departments of the college, benefitting 847 students. External Energy Audit was conducted. The External Academic Audit for the academic year 2022-2023 is scheduled in the month of June.

As part of Start-up activities, a windmill producing 1000 watts of electricity per hour was established in the college campus. Incubation Centres were set up in the Start up centre, and 20 students, five members of the faculty and one incubate from outside have started using the Incubation Centres. The formal inauguration of these facilities will be scheduled at the earliest.

341 students of various departments of the college have completed Google-certified online course on Coursera. This was accomplished through an MoU with DEED, a NGO in Pondicherry. 1500 students have completed a 15-hour -certified online course on Coursera under the same.

An MoU was signed with Nallas Software Solutions, Coimbatore to facilitate Consultancy, Corporate Training and Student Placement.

Many training programmes, orientation programmes and FDP were conducted for the Faculty, non teaching staff and students of the college.

IQAC Activities: 2022-2023

14.07.2022	Orientation Programme for Junior Faculty on Micro-Teaching Dr S. Amutha, Department of Educational Technology Bharathidasan University Dr S. Janaki School of Arts, Science, Humanities and Education, SASTRA university, Thanjavur
15.07.2022 to 16.07.2022	15.07.2022 Orientation Programme for Faculty i) Ignatian Values for Teachers in SJC by Rev. Fr Leonard Fernando SJ ii) Emerging Trends in Higher Education by Rev. Fr Joseph Xavier SJ iii) OBE Attainment and Question Paper Setting 16.07.2022- Imparting Life Skills to Students in the Post-Covid Scenario by Ms Leema Peter, Anna University, Tiruchirappalli
27.07.2022	Induction Programme for UG
10.08. 2022	Gender Sensitization for Girl students Shift I Gender Sensitization for Girl students Shift II
05.08.2022	TRIFEST 2022
10.08.2022	75 th year Independence Day Celebration in collaboration with Ministry of Finance, Trichy Customs- Quit India Movement by D. Anil IRS
24.08.2022	CDC Meeting
24.08.2022	IQAC Meeting
30.08.2022	MQC Meeting
28.10.2022 to 31.10.2022 15.03.2023 to 16.03.2023	Staff Evaluation
16.12.2022	MQC Meeting
04.01.2023	IQAC Meeting - NIRF Presentation
25.01.2023	IQAC & JosTEL - FDP on Course Design Matrix for UG Self-Paced

	Courses
30.01.2023	Students Interaction with Germany Students
20.02.2023	Well-being is Wealth - Health Awareness Programme for Non-Teaching Staff
20.02.2023	One Day Workshop on ICT Tools for Non-Teaching Staffs
20.02.2023	FDP on LOCF - A Reformative Roadmap towards Excellence
22.02.2023	Student Interaction with the Administrators
23.02.2023 to 24.02.2023	Student Satisfaction Survey
08.03.2023	MQC Meeting - AAA
11.03.2023	FDP on Maximising Learner Engagement for Junior Staff by Dr P. Bhaskaran Nair Founder President English Language Teachers' Interaction Forum, Kerala
18.03.2023	Parent - Teacher's Meet
	DEED - Google Certified Online Courses
05.04.2023	IQAC Meeting
25.04.2023- 29.04.2023	AAA
	Submitted documents for - NIRF 2023, India Today Best Colleges Ranking and AQAR for 2020-21
	PG 2023 Syllabus Revision(LOCF Curriculum)
	Conducting meetings to analyse the New Curriculum proposed by TANSHE

JosTEL: Joseph's Technology Enhanced Learning

The following activities were conducted through JosTEL

- 1. Two workshops** for faculty members on importing quizzes and course navigation on JosTEL were conducted on 29th September 2022 and 17th October 2022.
- 2. Component II and Component III** for Odd and Even Semester were conducted on JosTEL – October 2022, March & April 2023.

3. **Workshop for Research scholars** was given on accessing JosTEL for **Bridge Course** activities on 27th October 2022.
4. An online MCQ test was conducted for final year **MCA- Comprehensive Course** and **B.Sc. Computer Science Self-Paced Learning Course** on JosTEL on 28th October 2022.
5. **Level exams** for I UG of B.Voc. SD & SA were conducted on JosTEL on 8th November 2022.
6. **Two Certificate Courses (Maths and IT Departments)** were conducted during the academic year 2022-2023.
7. The **Self-Paced/Comprehensive Semester Examinations** were held on 19th November 2022.
8. An **Internship Programme (for III UG B Voc.)** was conducted from 15th December 2022 to 27th December 2022.
9. A **Faculty Development Programme on Course Design Matrix** was conducted on 25th January 2023.
10. The **CDM review sessions** were conducted from 8th February 2023 to 10th February 2023.
11. A **Faculty Development Programme on E-Content Development** for Online Courses was conducted on 21st March 2023.

Fr Principal appreciated the work done by the IQAC. The members discussed the feasibility of beginning of new programmes. The unavailability of space was the major concern. A committee for Space Management is to be formed, and the members will present their report to Rev. Fr Secretary. Dr V. Francis stated that the conduct of the Certificate Courses must be reviewed.

Dr George Gabriel Richard Roy, Coordinator of LMS, presented his views on improving the IT infrastructure. Dr A. Egbert Selwin Rose insisted that patents and copyrights must be applied only under the name of the college. Dr A. Rose Venis said that steps to be taken for improving research and establishing a Skill Development Centre.

The meeting came to an end at 12.30 p.m.

Signature of the Members Present

Rev. Dr M. Arockiasamy Xavier, Principal

Dr A. Rose Venis

Dr R. Qurshid Begum

Dr P. Rajendran

Dr. A. Egbert Selwin Rose

Dr. Y. Dominic

Dr. V. Francis

Dr. A.N. Paul Angelo

Dr. George Gabriel Richard Roy





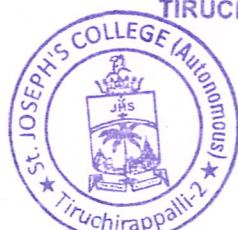
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Dr. A. ROSE VENIS
DEAN-IQAC

St. Joseph's College (Autonomous),
Tiruchirappalli-620 002



**INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI-2**

**MINUTES OF THE MEETING OF THE MICRO QUALITY CIRCLE MEMBERS
MEETING HELD ON 30.08.2022**

Venue: Toulouse Hall

Time: 11.30 a.m.

Agenda

1. Data Collection for NIRF & India Today Best College Ranking
2. Department level Documentation
3. Year Plan
4. Any other matter

The meeting started with a silent prayer. Fr. Principal welcomed all the members and thanked the members for their support in conducting the Annual Academic Audit and Inventory Audit for the academic year 2021-2022.

Dr A Rose Venis Dean IQAC explained the process of collecting the data for NIRF 2023 and India Today Best Colleges Ranking 2023 using the data template created by IQAC. He requested the members to collect data from all the passed out students and to fill the templates with out any mistakes. He clarified the doubts raised by the members. Dr A Rose Venis explained the methodology for collecting and documenting the department data based on NAAC criteria. He also discussed the year plan of IQAC and insisted the members to see that the year plan submitted by the departments are done in a phased manner.

The meeting came to an end by 01.00 p.m.


Dr. A. ROSE VENIS
DEAN-IQAC
St. Joseph's College (Autonomous)
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**INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI-2**


**MINUTES OF THE MEETING OF THE MICRO QUALITY CIRCLE MEMBERS
MEETING HELD ON 16.12.2022**

Venue: Toulouse Hall


Time: 10.30 a.m.

The meeting started with a silent prayer. Fr. Principal welcomed all the members and thanked the members for collecting the complete data for NIRF 2023. Micro Quality Circle members presented the data collected for NIRF and India Today Rankings. Departments with less number of evidences were requested to collect more evidences from students.

The meeting came to an end by 11.45 a.m.


Dr. A. ROSE VENIS
DEAN-IQAC
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**INTERNAL QUALITY ASSURANCE CELL
ST. JOSEPH'S COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI-2**

**MINUTES OF THE MEETING OF THE MICRO QUALITY CIRCLE MEMBERS
MEETING HELD ON 08.03.2023**

Venue: Toulouse Hall


Time: 10.30 a.m.

The meeting started with a silent prayer. Fr Principal welcomed the members and gave introductory remarks about the importance of academic audit. Dr A Rose Venis Dean IQAC thanked the members for their support in collecting and submitting the details for NIRF and India Today Best Colleges Ranking. He presented and explained the new Academic Audit template prepared based on the new NAAC manual. He insisted on proper documentation of events and collecting data from all the clubs of the department.

The meeting came to an end by 11.45 a.m.


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