



# **St. JOSEPH'S COLLEGE (Autonomous)**

*Established in 1844*

*Special Heritage Status awarded by UGC*

*Reaccredited with A<sup>+</sup> Grade by NAAC & College with Potential for Excellence*

**TIRUCHIRAPPALLI - 620 002, S.INDIA**

Phone : (0431) 2700320 / 4226436 / 4226376 / Fax : (0431) 2701501

E-mail : college@mail.sjctni.edu Website : www.sjctni.edu

## **POLICY ON CONSULTANCY**

St. Joseph's College considers consultancy activities important way to work in tandem with different organisations to resolve socio-economic problem of the society and also an opportunity to pay back to the society what it receives in multiple forms. The college encourages the faculty members to involve themselves in consultation services benefitting the individual, the institution and the society. This activity is oriented towards the recognition for the faculty members and the stature for the College besides earning revenue for them. The college encourages the faculty to undertake both fee-based consultancy and free-consultancy given the nature of the environment in which the college operates.

### **Consultancy framework**

- Consultancy involves providing deliverables for which the receiver/beneficiary reciprocates financially.
- Consultancy services are deemed to be the means for professional development of the staff and fulfilment of social obligation of the institution
- Application of faculty expertise for activities like providing new ideas, analysis of situation, measurement novelties and innovative testing procedures

### **Terms and conditions**

- Faculty members may undertake consultancy without affecting the work within the college with due prior permission from the competent authorities
- Facilities in the college should be used for consultancy only after the approval from the Secretary of the college and if used, it should be compensated financially. Unauthorised use of such facilities is strictly prohibited.
- The payment associated with consultancy is to be divided between the individual and the college based on the agreement enforced through mutual consultation. Cost of the facilities used should be excluded from this division.
- Faculty member should desist from undertaking any activities that might harm the reputation of the college directly or indirectly.
- All faculties are expected to undertake at least one consultancy work in an academic year.
- Faculty members are expected to furnish the consultancy details immediately after the conclusion
- Faculty members can avail On-Duty facility for the consultancy work



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- Details of faculty members and their expertise to be publicised in the college website.
- As per the exclusion clause the remuneration received for acting as external examiner, evaluation of answer scripts, delivering lectures, attending conferences and similar activities are not to be included under consultancy services.

## **Review**

The college will review the policy from time to time depending on the need and circumstances.



Principal