**ANNUAL REPORT OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DEPARTMENT**

1. **STAFF INVOLVEMENT FROM THE DEPARTMENT IN**

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| **Department Administration**: HEAD : |
|  Ph.D., M.Phil., Programmes **in-charge** : |
|  PG Programme Coordinator : |
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|  |
| Micro Quality Circle Member(s): |
| Association President : |
| Any specific Labs / Courses incharge: |
| **College Administration : a.** |
|  **b.** |
|  **c.****Compilation of Activities:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | InterNational | No. of staff | National | No. of staff | Regional | No. of staff |
| Research Activity : **Papers Published in Journals**  |  |  |  |  |  |  |
|  **Papers Presented in Conferences** |  |  |  |  |  |  |
|  Conferences/ Workshops / Seminars Organised  |  |  |  |  |  |  |
| No. of Endowment **Lectures** conducted  |  |  |  |  |  |  |
| No. of Books Published / Edited |  |  |  |  |  |  |
| No. of Collaborations  |  |  |  |  |  |  |
| No. of Endowments conducted ??? (repetition) |  |  |  |  |  |  |
| Grants Received  | Govt. Rs.  | Mgt. Rs |
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1. **ACADEMIC ACTIVITIES**

(a)**Conferences**: International, National level/**State level** :Workshops/Seminars; **Endowment Lectures** Organised / **MoU**s signed;

(b) Ph.D. Conferred; (c) Ph.D. Thesis submitted; (d) Ph.D. New Enrolment; (e) CSIR / NET-SET / GATE /CAT Qualified

1. **Conference / Memorial & Endowments**

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| **S.No.** | **Name of the Endowment/ Conference/Workshops/..., MoUs activity** | **Date** | **Speaker’s name and affiliation** | **Title of the Talk** | **Beneficiaries** |
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**(b) Ph.D. Conferred**

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| **S.No.** | **Name of the Guide** | **Name of the Scholar** | **Title of the Thesis& BARD Ref No.** | **Date of*****viva-voce*** |
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**(c)Ph.D. Thesis submitted**

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| **S.No.** | **Name of the Guide** | **Name of the Scholar** | **Title of the Thesis& BARD Ref. No.** | **Date of****Submission** |
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**(d)Ph.D. New Enrolment**

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| **S.No.** | **Name of the Guide** | **Name of the Scholar** | **Sex** **M/F** | **Type** **FT/PT** | **Year &****Session** | **Title of the Thesis/Broad Area** |
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**(e) CSIR / NET-SET / GATE /CAT / others Qualified**

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| **S.No.** | **Name of the Student** | **Register Number** | **Type of Competitive Exam** | **Date**  |
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1. **ASSOCIATION ACTIVITIES**

(Meetings/Inter & Intra Departmental Academic Activities Organised)

**(a) Departmental Activities**

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| **S.No.** | **Dept.** | **Name of the Activity** | **Date** | **Purpose** | **Beneficiaries** |
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1. **CO-CURRICULAR ACTIVITIES**

(INDEP / Fine Arts Team Representations / Sports Participation)

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| **S.No.** | **Name of the Activity** | **Date** | **Purpose** | **Beneficiaries / Name of the students** |
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1. **STUDENT’S WELFARE ACTIVITIES**

(Remedial Classes / Scholarships Provided by the Mgt& the Govt. / Participations in various programme / )

**Remedial Programmes**

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| **S.No.** | **Programme** | **Staff In-charge** | **Register Numbers of the Student** | **From ... To** | **Duration** |
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**Participation in various Programmes**

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| **S.No.** | **.****Programme** | **Staff In-charge** | **Register Numbers of the Student** | **From ... To** | **Place** | **Status** |
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**Scholarships**

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| **S.No.** | **Name of the Scholarship** | **Amount****Rs.** | **Name of the****Student** | **Course** | **Reg.No.** |
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1. **STUDENTS’ ACHIEVEMENTS**

(Participation and Status of the Pupil through various programme / Placement details/ )

**Participation and Status of the Pupil through various programme**

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| **S.No.** | **.****Programme** | **Staff Incharge** | **Register Numbers of the Student** | **From ... To** | **Place** | **Status** |
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**Placements**

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|  **S.No.** | **Name of the Student** | **Reg.No.** | **Name of the Organisation** | **Placed as** | **Package****Rs.** |
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1. **FACULTY’S ACHIEVEMENTS**

(a)Member in Academic /Co-curricular administrative bodies; (b) Acted as Resource Person; (c) Research Papers Presented in Conferences / Workshops/ Seminars; (d) Research Papers Published in Journals; (e)Books Published / Edited; (f) Funds Received (Research Projects / to conduct courses & Conferences); (g) Knowledge Enrichment (Refresher / Orientation / Training Programme /other Courses and Additional degree acquired);

**(a)** Member in Academic /Co-curricular administrative bodies

**(Pl. indicate in Nature Column :**Special Lectures(**SL**), Workshop(**WS**), Seminars(**S**),Symposia(**SY**) Association Activities(**AA**), Meetings(**M**), etc.)

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| **S.No.** | **Name** | **Name of the Activity** | **Nature** | **Place** | **Date** |
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**(b) Resource Persons**

**(Pl.indicate in Nature Column :**Seminar (**S**), Conference(**C**), Workshops(**WS**) with prefixing National(**N)**, International(**IN**))

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| **S.No.** | **Name** | **Title of the Talk** | **Nature** | **Place** | **Date** |
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1. Papers Presented in Conferences / Workshops/ Seminars

**(Pl. indicate in Nature Column :** Seminar (**S**), Conference(**C**), Workshops(**WS**) with prefixing National(**N**), International(**IN**))

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S.No** | **Name** | **Title of the Paper** | **Name of the Activity, Place & Date** | **Nature**  | **ISSN**  | **Vol (Page) Year** |
| 1 |  |  |  |  |  |  |
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| 3 |  |  |  |  |  |  |
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(d) **Papers Published Journals**

**(Pl.indicate in Nature Column** the level of the Journal: Regional **(R),** National(**N**), International(**IN**))

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| **S.No** | **Name** | **Title of the Paper** | **Name of the Journal** | **Nature**  | **ISSN**  | **Vol (Page) Year** |
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**(e) Books Published / Edited / Contributed**

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| **S.No.** | **Author** | **Title of the book** | **Publication Details** | **Price Rs.** |
| **1** |  |  |  |  |
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**(h) Funds Received(** Specify **:** Research grants received / to conduct courses / to conduct conferences, etc.)

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| **S.No.** | **Name** | **Title of the Research Project / Course /Conference** | **Name of Agency, Place****& Period of work** | **Nature****Major/Minor****(or) Purpose** | **Amount****Rs.** |
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**(i) Professional Enrichment (** Specify : Refresher / Orientation / other Courses and Additional degree acquired )

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| **S.No.** | **Name** | **Name of the Course /** **Degree/ Training** | **Name of the University / Organisation** | **Date (From – To) / Year** |
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1. **ACTION PLAN FOR THE FORTHCOMING ACADEMIC YEAR**

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| **A** |
| **B.** |
| **C.** |
| **D.** |
| **E.** |
| **F.** |

1. **USE OF FUNDS RECEIVED FROM THE GRANTS / MANAGEMENT, ETC.**

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| **S.No.** | **Type of Grant** | **Used for / in .....** | **Amount** | **Date** | **Entry details** |
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1. **A PARAGRAPH REPORT OF THE CONFERENCE/ WORKSHOP CONDUCTED**
2. **A REPORT ON THE PREVIOUS SEMESTERS RESULT**

**Signature of the Head**

**with date & seal**