

## RESUME

**J.W.JENNI PREETHI**

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VARAGANERI,

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### **CAREER OBJECTIVE:**

To become a teaching professional in a reputed institution, where the working environment is challenging providing adequate scope for sharing and gaining knowledge among students and where I will be able to utilize all my skills and talents both for the upliftment of the institution and for my personal growth.

### **EDUCATIONAL QUALIFICATION:**

<b>S.NO</b>	<b>COURSE</b>	<b>INSTITUTION</b>	<b>UNIVERSITY</b>	<b>PERCENTAGE OF MARKS</b>
1	MBA (Finance &HR)	St.Joseph's Institute of Management	Bharathidasan University	74.3%
2	B.COM	Holy Cross College	Bharathidasan University	79.1%
3	HSLC	St.Joseph's Anglo- Indian Girls Higher Secondary School	State Board	94.75%
4	SSLC	St.Joseph's Anglo- Indian Girls Higher Secondary School	Anglo-Indian	87%

### **COMPUTER SKILLS:**

- Have completed Certificate course on Tally 9
- Considerable knowledge on oracle
- Well versed in using Microsoft Office applications like Word, Excel and Powerpoint.

## **PROFESSIONAL EXPERIENCE:**

### **PAST EXPERIENCE :**

- Worked at South Indian Bank as Probationary officer from June 2014-Jan '2015
- Worked at the Royal Bank of Scotland as Process Associate from Oct 2015- March 2016

**INTERNSHIP:** 1) Indian Overseas Bank, Trichy Main Branch.

2) Underwent 10 days of training at Rane Barke Lining Ltd., in the stream of  
HR.

**PG PROJECT:** "A study on Work Life Balance Among Executives At Rane Brake Lining Ltd., Trichy"

**UG PROJECT:** "A study on Customer Perception about the Usage of Plastic Cards"

### **LEADERSHIP QUALITIES:**

- Was the President of Consumer Club in Holy Cross College from 2011-2012
- Headed the Sponsor committee for Comvaganza '2012 at Holy Cross college
- Was the Joint Secretary of Joseph Institute of Management Association from 2012-2013
- Member of the placement cell at St. Josephs Institute of Management from 2013-2014
- President of the finance club "Finovators" at St. Josephs Institute of Management from 2013-2014
- Was a Class representative for a tenure of about three years at school.

### **ACHIEVEMENTS:**

- Was awarded a certificate of merit by the South Indian Bank for achieving in Mahila Suraksha Campaign 2014.
- Was awarded the second among the best outgoing student award in 2014
- Organized a State level consumer club exhibition in the Feb '2012 and headed the team which was awarded best consumer club award by the State Government in 2012
- Presented paper in a National Conference on "Service Sector in Globalisation Era Focusing on Banking Services.
- Won several prizes in interdepartmental competitions for Quiz, Word Hunt and Paper presentations.
- Won the third place in French eloquution and other prizes for French quiz and dialogue writing.

**STRENGTH:**

- Possess excellent communication skills
- Good team player
- Good at decision making
- Highly responsible and determined
- Possess adequate leadership qualities

**AREA OF INTEREST:**

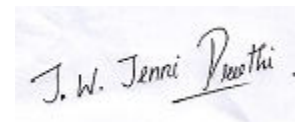
- Finance
- Human Resources

**PERSONAL DOSSIER:**

Age : 26 Years  
D.O.B : 27.12.1991  
Father's Name : J. William Paulraj  
Mother's Name : W.Elizabeth  
Marital status : Married  
Nationality : Indian  
Religion : Roman Catholic  
Languages known : English,Tamil,French  
Mother Tongue :Tamil

**Declaration:**

I hereby declare that the above details furnished by me are true to the best of my knowledge and ability.

**SIGNATURE****J.W.JENNI PREETHI**